

Internal Quality Assurance Cell
Minutes of Meeting (January 06, 2020)

First meeting of IQAC was held on January 06, 2020. This meeting was chaired by Dr. Sanjay Goel, Director-IQAC.

The meeting was attended by the following faculty members, officers and staff members.

1. Prof. Sanjay Goel, Director - IQAC
2. CA. K K Maheshwari
3. Mr. Praveen K. Verma
4. Dr. Sonal Jain
5. Dr. Ashwini Sharma
6. Dr. Vipin K Jain
7. Dr. Sheetal Mundra
8. Dr. Richa Mishra
9. Mr. Promit Basu
10. Mr. Santosh Verma
11. Mr. Vikrant Sharma
12. Dr. Umesh Gupta, Member Coordinator - IQAC

Director-IQAC welcomed all the members of IQAC in the first meeting after its establishment. He also informed that this cell would take over all the activities of Ranking and Accreditation Cell (RAC) now onwards. He also informed that Quality Assurance Cell will continue working for stakeholders' feedback collection, analysis and putting for actions. This is to ensure dedicated efforts towards implementation of feedbacks in University operations. IQAC shall take care all other activities.

Following points were discussed in the meeting:

1. It was decided to apply for NAAC accreditation for the academic session 2019-20 as recommended by RAC.
2. It was decided to form criteria wise committees for NAAC process for data collection, self-assessment, and recommendation for actions as per quality expectations of NAAC.
3. IQAC will organize a workshop on NAAC sensitization at the earliest by an expert.
4. It was decided to meet within 15 days to plan ahead.

(Dr. Umesh Gupta)

(Dr. Sanjay Goel)



Internal Quality Assurance Cell
Minutes of Meeting (January 20, 2020)

Meeting of IQAC was held on January 20, 2020. This meeting was chaired by Dr. R L Raina, Chairman-IQAC.

The meeting was attended by the following faculty members, officers, and staff members.

1. Dr. R L Raina, Chairman - IQAC
2. Prof. Sanjay Goel, Director - IQAC
3. CA. K K Maheshwari
4. Mr. Praveen K. Verma
5. Dr. Sonal Jain
6. Dr. Ashwini Sharma
7. Dr. Vipin K Jain
8. Dr. Sheetal Mundra
9. Dr. Richa Mishra
10. Mr. Promit Basu
11. Mr. Santosh Verma
12. Mr. Vikrant Sharma
13. Dr. Umesh Gupta, Member Coordinator - IQAC

Coordinator-IQAC presented the action taken report. Chairman, IQAC appreciated and approved the same.

Director – IQAC welcomed the Chairman and briefed him the action plan for NAAC application process. Chairman – IQAC congratulated him for speedy action.

Further, following points were discussed in the meeting:

1. Director – IQAC presented the criteria coordinators and parameter coordinators for each criterion. Chairman approved the same.
2. It was decided to distribute a copy of NAAC SSR manual and SOPs to all criteria coordinators and be prepared for workshop scheduled from January 22-23, 2020.
3. Coordinator – IQAC was given responsibility to coordinate the sensitization workshop and Praveen Kr. Varma was requested to provide necessary infrastructure support.
4. The criteria coordinators will be asked to study SSR of other Universities and getting familiarize with the NAAC process. Their first task shall be to do a self-assessment and share strengths and weaknesses.
5. It was decided to meet again in February to prepare the action plan.


(Dr. Umesh Gupta)


(Dr. Sanjay Goel)



Internal Quality Assurance Cell
Minutes of Meeting (February 13, 2020)

Meeting of IQAC was held on February 13, 2020. This meeting was chaired by Dr. Sanjay Goel, Director-IQAC.

The meeting was attended by the following faculty members, officers, and staff members.

1. Prof. Sanjay Goel, Director - IQAC
2. Dr. Sonal Jain
3. Dr. Ashwini Sharma
4. Dr. Vipin K Jain
5. Dr. Sheetal Mundra
6. Dr. Richa Mishra
7. Mr. Santosh Verma
8. Mr. Vikrant Sharma
9. Dr. Umesh Gupta, Member Coordinator - IQAC

Coordinator-IQAC presented action report which was approved by Director - IQAC.

Further, following points were discussed in the meeting:

1. Coordinator-IQAC presented the report submitted by criteria coordinators. He also shared minor revisions in the criteria wise committees as per learnings from the workshop.
2. It was observed that despite of having strength in many criteria, there is lack of proper documentation. It was decided to request criteria coordinators taking immediate action in this regard.
3. It was also decided to request all the Institutes to take up activities in the weaker areas so that a significant improvement can be made in 2019-20.
4. It was decided that Director-IQAC and Chairman-IQAC will take regular inputs from external members and Coordinator – IQAC will connect with alumni representative for the same.
5. It was decided to invite criteria coordinators in all the next meetings for better synchronization and bringing in time efficiency.


(Dr. Umesh Gupta)


(Dr. Sanjay Goel)



Internal Quality Assurance Cell
Minutes of Meeting (May 30, 2020)

Meeting of IQAC was held on May 30, 2020. This meeting was chaired by Dr. R L Raina, Chairman-IQAC.

The meeting was attended by the following faculty members, officers, and staff members.

IQAC Members	Criteria Coordinators (on invitation)
Dr. R L Raina, Chairman	Dr. Punam Mishra
CA. K K Maheshwari	Dr. Ravi Shankar Prasad
Mr. Praveen K. Verma	Dr. S P Gupta
Dr. Sonal Jain	Mr. Prasanta Swarnakar
Dr. Ashwini Sharma	Dr. JPCR Naidu
Dr. Vipin K Jain	Mr. M U Raja
Dr. Sheetal Mundra	Dr. S Taruna
Dr. Richa Mishra	Dr. Lokanath Mishra
Mr. Promit Basu	Dr. Dinesh Kumar Sharma
Mr. Santosh Verma	Dr. Amit Sinhal
Dr. Umesh Gupta, Coordinator	Dr. Richa Mishra

Coordinator-IQAC presented action report. Chairman appreciated and approved the same.

Further, following points were discussed in the meeting:

1. The chairman congratulated to all the team members for result oriented actions despite Covid-19 pandemic.
2. Due to ill-health of Director-IQAC, Dr. Sonal Jain was requested to review the progress on NAAC and present to the Vice Chancellor periodically.
3. It was requested from all the criteria coordinators to assess the University again with changed scenario due to proper documentation in place and with increased activities.
4. Criteria coordinators were requested to start preparing first draft of SSR and to present it to all the faculty and staff members through seminars. These seminars shall be organized by IQAC.
5. It was decided to prepare a progress template and all the criteria coordinators will fill it and share periodically for review.


(Dr. Umesh Gupta)


(Dr. R L Raina)



Internal Quality Assurance Cell
Minutes of Meeting (October 12, 2020)

Meeting of IQAC was held on October 12, 2020. This meeting was chaired by Dr. R L Raina, Chairman-IQAC.

The meeting was attended by the following faculty members, officers, and staff members.

IQAC Members

Dr. R L Raina, Chairman
Dr. Sanjay Goel, Director
CA. K K Maheshwari
Mr. Praveen K. Verma
Dr. Sonal Jain
Dr. Ashwini Sharma
Dr. Vipin K Jain
Dr. Sheetal Mundra
Dr. Richa Mishra
Mr. Promit Basu
Mr. Santosh Verma
Dr. Umesh Gupta, Coordinator

Criteria Coordinators (on invitation)

Dr. Punam Mishra
Dr. Ravi Shankar Prasad
Dr. S P Gupta
Mr. Prasanta Swarnakar
Dr. JPCR Naidu
Mr. M U Raja
Dr. S Taruna
Dr. Lokanath Mishra
Dr. Dinesh Kumar Sharma
Dr. Amit Sinhal
Dr. Richa Mishra

Coordinator-IQAC presented action report. Chairman approved the same.

Further, following points were discussed in the meeting:

1. All the criteria coordinators shared the progress and self-assessment report as per changed scenario. Chairman congratulated to all for significant improvement in this self-assessment.
2. Chairman and Directors shared the inputs received from external experts. As per those inputs, it was decided that there will be presentation and in-depth review of each criteria by VC and Pro-VC.
3. Coordinator-IQAC shared the plan of organizing seminars on four Criteria 1, 2, 5, and 7 in October itself.
4. It was decided that key criteria coordinator for Criteria 4 will be Mr. K K Maheshwari and Dr. Ashwini Sharma will take care of Criteria 6 as key criteria coordinator.


(Dr. Umesh Gupta)


(Dr. Sanjay Goel)

