

**JK LAKSHMIPAT UNIVERSITY  
JAIPUR**

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**NOTE**

Date: 17.10.2020

**Subject: Action Taken Report 2019-20**

Action Taken Report of Academic and Administrative Audit for the Academic Year 2019-20 attached.

Put up for your approval please.



Prasanta Swarnakar  
Deputy Registrar



Vice Chancellor





**JK LakshmiPat University, Jaipur**  
 Action taken report\_Academic and Administrative Audit  
 (Academic Year: 2019-20)

**Date of Audit:** 10 August 2020 – 16 August 2020

**Audit Committee Members:**

**Name and Designation of Audit Member:** Dr. Ravi Shankar Prasad, Associate Professor-IET

**Name and Designation of Audit Member:** Dr. Sheetal Mundra, Associate Professor-IM

<b>1. Curricular Aspect</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"> <li>▪ Institutes should introduce some industry-aligned courses.</li> <li>▪ More courses should follow the project-based learning approach.</li> <li>▪ More value-added courses should be introduced.</li> <li>▪ More international internship opportunities should be provided for students.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Institute heads have been requested to look for more courses for project-based learning, add some industry-aligned courses, and value-added courses.</li> <li>▪ Training and placement cell has been requested to explore international internships for the students.</li> </ul>

<b>2. Teaching-Learning and Evaluation</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"> <li>▪ Students should be involved in industry projects.</li> <li>▪ More MOOC courses should be offered to the students.</li> <li>▪ Virtual lab platform should be used extensively.</li> <li>▪ Efforts should be put to make the mentoring system more effective.</li> <li>▪ A few workshops on real-time challenges should be conducted department wise.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Course coordinators have been requested to find out the course wise industry projects.</li> <li>▪ Department coordinators are finding the possible MOOCs courses.</li> <li>▪ Institute heads have been requested to use a virtual lab platform to perform few experiments.</li> <li>▪ The mentors have been synthesised with best mentorships practices and advised to adopt them in dealing with the mentees.</li> <li>▪ Program coordinators have been requested to organise the workshops/training program on real-time challenges.</li> </ul>

<b>3. Research and Innovation</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"> <li>▪ Faculty members should focus on publishing research papers in reputed conferences and journals.</li> <li>▪ Faculty members should apply for research funding.</li> <li>▪ University is advised to provide seed money to faculty members for research projects.</li> <li>▪ Faculty should be motivated for filing the patents.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Dean-Research has been requested to motivate and help the faculty members enhance the research quality and output, and guide them in writing research proposals.</li> <li>▪ University is looking for the resources for seed money and will start it soon.</li> <li>▪ Dean-Research has been requested to guide faculty members in filing the patents.</li> </ul>



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<ul style="list-style-type: none"> <li>▪ Research profile for all faculty members should be developed and displayed on the University website.</li> </ul>	<ul style="list-style-type: none"> <li>▪ System admin has been requested to upload the research profiles of every faculty member on the university website.</li> </ul>
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<b>4. Learning Resource Center (LRC)</b>	
<b>Recommendation</b>	<b>Action Taken</b>
<ul style="list-style-type: none"> <li>▪ A faculty research profile should be developed.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Librarian has been requested to develop a mechanism for preparing research profile of faculty members.</li> </ul>

<b>5. Examination Section</b>	
<b>Recommendation</b>	<b>Action Taken</b>
<ul style="list-style-type: none"> <li>▪ The open-book examination could be introduced for some courses.</li> <li>▪ There is a scope to improve the question paper quality.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Institute heads have been requested to make the policy to conduct open book examination and to motivate faculty members for the same.</li> <li>▪ Institute heads have started reviewing the question papers and advising the faculty members to ensure the quality of the question papers.</li> </ul>

<b>6. Extra-Curricular activities</b>	
<b>Recommendation</b>	<b>Action Taken</b>
<ul style="list-style-type: none"> <li>▪ All ground should be appropriately maintained.</li> <li>▪ Coaching facilities should be started for all the games.</li> </ul>	<ul style="list-style-type: none"> <li>▪ The Estate officer has been requested to maintain the sports grounds.</li> <li>▪ The sports officer has been asked to look for more coaches.</li> </ul>

<b>7. IT Facility</b>	
<b>Recommendation</b>	<b>Action Taken</b>
<ul style="list-style-type: none"> <li>▪ Wi-Fi connectivity could be improved at some locations.</li> <li>▪ Cloud-based video-conferencing subscription should be available to conduct online classes.</li> <li>▪ Old laptops provided to the faculty members should be replaced with new ones of the latest configurations.</li> </ul>	<ul style="list-style-type: none"> <li>▪ The system administrator has been requested to increase internet connectivity and speed.</li> <li>▪ University has purchased Zoom licenses for online classes and webinars.</li> <li>▪ The system administrator has been requested to purchase the new laptops and make provisions for timely service.</li> </ul>



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<b>8. Placements and Higher Education</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ Regular placement preparation sessions and interactive session with industry expert should be organised for the students.</li></ul>	<ul style="list-style-type: none"><li>▪ Training and placement cell have been requested to plan placement preparation sessions and look for experts.</li></ul>

<b>9. Student Affairs</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ Information of student's grievances committee members with the contact numbers should be displayed at appropriate places in the University.</li><li>▪ An event calendar should be in place.</li><li>▪ Club activities should be held more frequently, and students should be motivated to participate in them.</li></ul>	<ul style="list-style-type: none"><li>▪ The Estate officer has been asked to make the display arrangements of the mentioned information at appropriate places.</li><li>▪ Manager – student affairs asked to make an activity calendar for the clubs and to include and motivate students to participate in clubs.</li></ul>

<b>10. Green building Initiatives</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ Testing and monitoring of earthing is desirable.</li><li>▪ Scheduled cleaning of solar panels is advised.</li><li>▪ STP should be adequately maintained.</li></ul>	<ul style="list-style-type: none"><li>▪ The Estate officer has been requested to plan for periodical testing and monitoring of earthing, cleaning of solar panels, and timely maintenance of STP.</li></ul>