

**JK LAKSHMIPAT UNIVERSITY  
JAIPUR**

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**NOTE**

Date: 10.10.2019

**Subject: Action Taken Report 2018-19**

Action Taken Report of Academic and Administrative Audit for the Academic Year 2018-19 attached.

Put up for your approval please.



Prasanta Swarnakar  
Deputy Registrar



Vice Chancellor





**JK LakshmiPat University, Jaipur**  
**Academic and Administrative Audit Report**  
**(Academic Year: 2018-19)**

**Date of Audit:** 29 July 2019 – 03 August 2019

**Audit Committee Members:**

**Name and Designation of Audit Member:** Dr. Devika Kataria, Associate Professor-IET

**Name and Designation of Audit Member:** Dr. Loknath Mishra, Assistant Professor-IM

<b>1. Curricular Aspect</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ More courses should follow the project-based learning approach.</li><li>▪ Domain experts should teach interdisciplinary courses.</li><li>▪ Both institutes should introduce some industry-aligned courses.</li><li>▪ Inter-institute elective courses should be offered.</li></ul>	<ul style="list-style-type: none"><li>▪ Institute heads have been requested to look for possible courses to follow the project-based learning.</li><li>▪ Institute heads have been requested to allot interdisciplinary courses to domain experts only.</li><li>▪ Institute heads have been requested to find the possibilities for industry-aligned courses.</li><li>▪ Institute heads are looking to add few more inter-institute electives.</li></ul>

<b>2. Teaching-Learning and Evaluation</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ MOOCs courses should be available to the students, and an evaluation scheme should be prepared for these courses.</li><li>▪ Students should be involved in industry projects.</li><li>▪ Safety instructions should be displayed at the various appropriate place in University.</li></ul>	<ul style="list-style-type: none"><li>▪ University has nominated one faculty member as MOOCs coordinator, and both the institutes are preparing the evaluation scheme for MOOCs courses.</li><li>▪ Course coordinators have been requested to find out the course wise industry projects.</li><li>▪ The Estate officer has been asked to ensure the display of safety instructions.</li></ul>

<b>3. Research and Innovation</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ Faculty members should focus on publishing research papers in reputed conferences and journals.</li><li>▪ Faculty members should apply for research funding.</li><li>▪ University is advised to provide seed money to faculty members for research projects.</li><li>▪ Faculty should be motivated for filing the patents.</li></ul>	<ul style="list-style-type: none"><li>▪ Dean-Research has been requested to motivate and help the faculty members enhance the research quality and output, and guide them in writing research proposals.</li><li>▪ University is looking for the resources for seed money and will start it soon.</li><li>▪ Dean-Research has been requested to guide faculty members in filing the patents.</li></ul>



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<b>4. Learning Resource Center (LRC)</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ The institutional repository should be accessible to faculty members.</li></ul>	<ul style="list-style-type: none"><li>▪ Librarian has been requested to ensure accessing the institutional repository.</li></ul>

  

<b>5. Examination Section</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ The open-book examination could be introduced for some courses.</li><li>▪ There is a possibility to improve the question paper quality.</li></ul>	<ul style="list-style-type: none"><li>▪ Institute heads have been requested to make the policy to conduct open book examination and to motivate faculty members for the same.</li><li>▪ Institute heads have started reviewing the question papers and advising the faculty members to ensure the quality of the question papers.</li></ul>

  

<b>6. Extra-Curricular activities</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ All ground should be appropriately maintained.</li><li>▪ Coaching facilities should be started for all the games.</li></ul>	<ul style="list-style-type: none"><li>▪ The Estate officer has been requested to maintain the sports grounds.</li><li>▪ The sports officer has been asked to look for more coaches.</li></ul>

  

<b>7. IT Facility</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ Wi-Fi connectivity could be improved at some locations.</li><li>▪ Old printers should be replaced or serviced.</li><li>▪ Old laptops provided to the faculty members should be replaced with new ones of the latest configurations.</li></ul>	<ul style="list-style-type: none"><li>▪ The system administrator has been requested to increase internet connectivity and speed.</li><li>▪ The system administrator has been requested to purchase the printers and laptops, and make provisions for timely service.</li></ul>

  

<b>8.Placements and Higher Education</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ Regular placement preparation sessions and interactive session with industry expert should be organised for the students.</li></ul>	<ul style="list-style-type: none"><li>▪ Training and placement cell have been requested to plan placement preparation sessions and look for experts.</li></ul>



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<b>9. Student Affairs</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ Information of student's grievances committee members with the contact numbers should be displayed at appropriate places in the University.</li><li>▪ An event calendar should be in place.</li><li>▪ Club activities should be held more frequently, and students should be motivated to participate in them.</li></ul>	<ul style="list-style-type: none"><li>▪ The Estate officer has been asked to make the display arrangements of the mentioned information at appropriate places.</li><li>▪ Manager - student affairs asked to make an activity calendar for the clubs and to include and motivate students to participate in clubs.</li></ul>

<b>10. Green building Initiatives</b>	
Recommendation	Action Taken
<ul style="list-style-type: none"><li>▪ Testing and monitoring of earthing is desirable.</li><li>▪ Scheduled cleaning of solar panels is advised.</li><li>▪ STP should be adequately maintained.</li></ul>	<ul style="list-style-type: none"><li>▪ The Estate officer has been requested to plan for periodical testing and monitoring of earthing, cleaning of solar panels, and timely maintenance of STP.</li></ul>