

**JK LAKSHMIPAT UNIVERSITY
JAIPUR**

NOTE

Date: 17.09.2018

Action Taken Report 2017-18

Action Taken Report of Academic and Administrative Audit (AAA) attached for the Academic Year 2017-18.

Put up for your approval please.



Prasanta Swarnakar
Deputy Registrar



Vice Chancellor





JK LakshmiPat University, Jaipur
Action taken report of Academic and administrative audit
(ACADEMIC YEAR: 2017-18)

Date of Audit: 23 July 2018 - 27 July 2018

Audit Committee Members:

Name and Designation of Audit Member: Dr. Devika Kataria

Name and Designation of Audit Member: Dr. Loknath Mishra

1. Curricular Aspect	
Recommendation	Action Taken
a) Both institutes should introduce some industry-aligned courses. b) Innovative learning approaches such as project-based learning should be adopted. c) Inter-institute elective courses should be offered.	a) Institute heads have been requested to find the possibilities for industry-aligned courses. b) Institute heads have been requested to adopt a project based learning approach in few courses. c) Institute heads are looking to add few more inter-institute electives.

2. Teaching-Learning and Evaluation	
Recommendation	Action Taken
a) Some interdisciplinary courses should be introduced. b) Students should be involved in industry projects. c) It is advised to increase the continuous evaluation components. d) Safety instructions should be displayed in labs.	a) Institute heads should make a plan to develop interdisciplinary courses. b) Course coordinators have been requested to find out the course wise industry projects. c) Every faculty member has been advised to include more continuous evaluation components. d) The Estate officer has been asked to ensure the display of safety instructions.

3. Research and Innovation	
Recommendation	Action Taken
a) Faculty members should focus on publishing research papers in reputed conferences and journals. b) Faculty members should apply for research funding.	a) Dean-Research has been asked to motivate and help the faculty members to enhance the research quality and output.

4. Learning Resource Center (LRC)	
Recommendation	Action Taken
a) All the research papers published by faculty members and students should be displayed in LRC.	a) Librarian has been requested to ensure the display of research papers in LRC.



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b) Books and digital contents should be added continuously.	b) Librarian has been requested to make the necessary arrangements for the continuous addition of books and other digital content.
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5. Examination Section

Recommendation	Action Taken
a) The open-book examination could be introduced for some courses. b) There is a possibility to improve the question paper quality.	a) Institute heads have been requested to make the policy to conduct open book examination and to motivate faculty members for the same. b) Institute heads have started reviewing the question papers and advising the faculty members to ensure the quality of the question

6. Extra-Curricular activities

Recommendation	Action Taken
a) Football and cricket ground should be appropriately maintained. b) Coaching facilities should be started for all the games.	a) The Estate officer has been requested to maintain the sports grounds. b) The sports officer has been asked to look for coaches for various games.

7. IT Facility

Recommendation	Action Taken
a) Wi-Fi connectivity could be improved at some locations. b) Internet speed should be increased. c) Security against cyber-attacks is needed. d) The inclusion of more toolboxes in some software is recommended. e) Scheduled servicing of LCD projectors is recommended.	a) The system administrator has been requested to increase internet connectivity, speed, and security against cyber-attacks. b) The system administrator has been requested to check the demand for mentioned software toolboxes and other essential software and start purchasing. c) System admin asked to ensure the proper maintenance and servicing of projectors.

8.Placements and Higher Education

Recommendation	Action Taken
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a) Regular placement preparation sessions should be organised for the students.	a) Training and placement cell have been requested to plan placement preparation sessions and look for experts.
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9. Student Affairs	
Recommendation	Action Taken
a) Club activities should be held more frequently.	a) Manager – student affairs asked to make an activity calendar for the clubs and to include the social activities to help the nearby

10. Green building Initiatives	
Recommendation	Action Taken
a) Proper maintenance of electric appliances is advised. b) A water harvesting mechanism should be developed.	a) The Estate officer is requested to plan for periodical maintenance of electric appliances and develop a water harvesting mechanism.