

**JK LAKSHMIPAT UNIVERSITY
JAIPUR**

NOTE

Date: 14.09.2016

Subject: Action Taken Report 2015-16

Action Taken Report of Academic and Administrative Audit (AAA) for the Academic Year 2015-16 attached for your approval please.

Prasanta Swarnakar
Assistant Registrar

Vice Chancellor





JK LakshmiPat University, Jaipur
Action taken report of Academic and administrative audit
(ACADEMIC YEAR: 2015-16)

Date of Audit: 25 July 2016 – 30 July 2016

Audit Committee Members:

Name and Designation: Dr. Pushpendra Singh, Associate Professor-IET

Name and Designation: Dr. Punam Mishra, Assistant Professor-IM

S. No.	Aspect	Recommendation	Action Taken
1	Academic	<ol style="list-style-type: none"> 1. There is a need to have senior faculty members in both institutes. 2. Industry experts should be invited to interact with students. 3. Inputs of all the stakeholders should be considered in updating the curriculum. 4. Industrial visits should be arranged department wise. 	<ol style="list-style-type: none"> 1. HR has started the process of recruitment. 2. Department heads have been asked to arrange the interaction of industry expert with the students. 3. Institute heads have been asked to update the curriculum with the inputs received from all the stakeholders. 4. Department heads have taken the responsibility to ensure the industry visit for all the students.
2	Research contributions	<ol style="list-style-type: none"> 1. Faculty members should focus on publishing in reputed conferences and peer-reviewed journals. 2. All faculty members should participate in FDP/STTP/workshops. 	<ol style="list-style-type: none"> 1. Institute heads have started to motivate the faculty members for publishing in reputed conferences and peer-reviewed journals. 2. Director-IET and Dean-IM have been requested to send Faculty members to attend the relevant FDP/STTP/workshops.
3	Lab Facilities	<ol style="list-style-type: none"> 1. Lab staff should be allowed to attend the workshop/training programmes to learn the new technical skills. 2. The virtual labs can be an excellent addition to the existing facilities. 	<ol style="list-style-type: none"> 1. Director-IET has been requested to send lab staff for attending the workshop/training programmes. 2. All the faculty members have been advised to see the possibility to perform some experiments on Virtual labs.
4	Learning Resource Center (LRC)	<ol style="list-style-type: none"> 1. A content management system could be added. 2. There is a need to develop strategies for the advancement of the LRC. 	<ol style="list-style-type: none"> 1. Librarian has started the process of purchasing a content management system. 2. Librarian has started formulating strategies for the advancement of the LRC.
5	Examination Section	<ol style="list-style-type: none"> 1. The quality of question papers can be improved. 2. To evaluate practice schools, faculty members should visit the industries and interact with the industry mentors. 	<ol style="list-style-type: none"> 1. Institute heads have started reviewing the question papers and advising the faculty members to ensure the quality of the question papers. 2. Guidelines for the industrial visit of faculty members has been made, and the process has started.



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6	Computer Facilities	<ol style="list-style-type: none">1. Wifi connectivity should be provided at all places.2. Internet bandwidth could be increased.3. Some software such as MATLAB, ANSYS is advised to be purchased.4. A routine check of the projectors is advised.5. Some PCs can be replaced with new ones with better configurations.	<ol style="list-style-type: none">1. The procurement process to purchase the wifi routers has been started, and soon installation will start.2. The system administrator has been requested to do needful to increase the internet speed.3. The system administrator has been requested to check the demand for mentioned software and start purchasing them.4. The system administrator has been requested to ensure the functionality of projectors in classrooms.5. The system administrator has been requested to check the condition of the computers and start the process of upgrading them.
7	Campus Facilities	<ol style="list-style-type: none">1. Some classroom furniture needs repair.2. Sports facility should be improved.3. There is a scope of improvement in the cleaning of hostels.4. A solar PV plant is highly advisable to reduce the dependency on the utility.	<ol style="list-style-type: none">1. The Estate officer has been asked to ensure the proper maintenance of furniture in the classrooms; to maintain the playgrounds properly; to maintain cleaning in hostels.2. University is looking for a wander for survey and installation of a solar PV plant.