

## **Report of Training Programme on "SAP: Basic module" during July 29-30, 2017**

A two-day training programme on SAP01 Overview was organized for faculty members of JKLU. The training programme was conducted in '*Train the Trainer*' mode wherein faculty members were briefed about the SAP 01 Overview training to be imparted to JKLU students from the current semester. Faculty members from both IM and IET participated enthusiastically during the training programme. The facilitators for the programme were Mr. Ramesh Chinchankar and Mr. Ajay Bhosale from Primus Techsystems Pvt. Ltd.


On 28<sup>th</sup> July 2017 evening, a two-hour demo session on ABAP Workbench was organized. The facilitators also logged on to SAP server instance to demonstrate the similarity between simulation provided in the SAP Education Content provided through site license and the actual SAP server.

The first day of the two-day training programme covered basics of ERP systems, benefits of integration, introducing SAP Applications and Components, and basic functionality of SAP Solutions. Descriptions of various aspects of SAP User Experience were also touched upon by the facilitators.

The second day was focused on identifying SAP Organizational and Master Data Elements and accessing the SAP System. The facilitators also demonstrated a simplified version of a real-life scenario of creation of a Sales Order right from creating a simple BoM, procuring material, manufacturing and then generating an Invoice. The same was also run through by a few participants on some of the systems.

**Overall, the feedback received from faculty members was found to be satisfactory. However, in general the faculty members were of the opinion that more time was needed for hands-on exercises on SAP server.**

The list of participants from both the institutes is attached herewith.

  
(Dr. Ashwini Sharma)  
Faculty Coordinator – IM



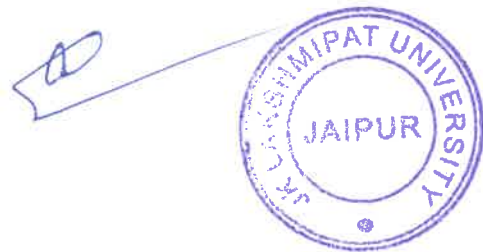
## List of Participants:

### IET:

1. Dr. Sonal Jain
2. Dr. Pushpendra Singh
3. Dr. S.S. Sengar
4. Dr. Kavita Choudhary
5. Dr. Devika Kataria
6. Dr. S. Taruna
7. Dr. Navneet Kumar
8. Dr. Ashish Tripathy
9. Dr. Priyaranjan Sharma
10. Dr. Srinivasan V.
11. Prof. Ajit Biswas
12. Mr. Deepak Singh
13. Mr. Jaspal Singh

### IM:

1. Dr. Ashwini Sharma
2. Dr. Kapil Arora
3. Dr. Upasana Singh
4. Dr. Sheetal Mundra
5. Dr. Punam Mishra
6. Mr. Lokanath Mishra
7. Dr. Richa Mishra
8. Dr. Ganesh Dash
9. Dr. Vaibhav Kaushik
10. Dr. Rakhi Arora
11. Dr. Kirti Jainani



## Report of Workshop on “Safety Practices in Laboratories”

August 5, 2017

A workshop on Safety practices in laboratories was organized by Dr. Pushpendra Singh, Associate Professor, EE and H. P. Agrawal, Assistant Professor, EE dated August 5, 2017 for lab staff of all engineering departments. The primary aim of workshop was to educate the participant about safety practices while working in laboratories. An overview of universal safety procedures for working with hazards that may be encountered in the lab. It is generalized and does not cover safety items specific to the hazards present in each lab. As part of interaction, lab staff must ensure the safe and proper practices for the procedures and materials used and any lab-specific safety measures they may take to protect themselves from exposure to hazardous materials/machines etc, including the location and use of emergency equipment.

The workshop began with general safety practices in labs. Second session was on proper maintenance of experiment setups, machines etc. Third session was on display of instructions for performing the experiments.

During the workshop a visit of automobile lab and fluid mechanics was arranged for the participants.

At the end of workshop Dr R. L. Raina, Vice Chancellor, JKLU ask some questions from the participants and motivate them to follow all the possible safety practices while working in labs.

The participants thoroughly enjoyed the workshop and expressed their interest to attend such training in future as well.

### List of Participants

S.N.	Name of Participants	Designation
1	Mr. Prahlad Jangid	Lab Assistant
2	Mr. Ragesh Kumar Bhatt	Lab Assistant
3	Mr. Ramesh Sharma	Lab Assistant
4	Mr. Chandra Mishra	Lab Assistant
5	Mr. Sunil Kumar Saini	Lab Assistant
6	Md. Ajaj Alam	Lab Assistant
7	Mr. Hemant Kumar	Lab Assistant
8	Mr. Anil Kumar	Lab Assistant
9	Mr. Ajay Bairwa	Lab Assistant
10	Mr. Deepak Jangid	Lab Assistant

*Pushpendra Singh*



## Report of Faculty Development programme on "Digital Initiatives in Education"

18 Nov. 2017

A faculty development programme on "Digital Initiatives in Education" was held on 18<sup>th</sup> November 2017. The speaker of the session was Dr. S C Bhaduri, Professor, Department of Mechanical Engineering. Prof. Bhaduri shared Impact of Digitization in education. He talked about Indian Government Initiatives in Offering of eLearning Courses. He emphasized on learning at door step by renowned professors of elite institutions as boon for learners. He discussed about platforms like NPTEL, SWAYAM and how individuals and organizations can take benefit of it. The session was co-ordinated by Dr. Sonal Jain and Dr. Kapil Arora.

### List of Participants:

S.N.	Name of Participants	Designation
1	Dr. R. L. Raina	Vice Chancellor
2	Dr. Anupam Kumar Singh	Director - IET
3	Dr. Manoj Kumar Bhatia	Associate Dean-IM
4	Dr. Shishir Chandra Bhaduri	Professor
5	Dr. Ashwini Sharma	Associate Professor
6	Dr. Kapil Arora	Associate Professor
7	Dr. Upasana Singh	Assistant Professor
8	Dr. Sheetal Mundra	Assistant Professor
9	Dr. Punam Mishra	Assistant Professor
10	Mr. Lokanath Mishra	Assistant Professor
11	Dr. Richa Mishra	Assistant Professor
12	Dr. Ganesh Dash	Assistant Professor
13	Dr. Vaibhav Kaushik	Assistant Professor
14	Dr. Sandeep Kumar Tomar	Associate Professor
15	Dr. Vipin Kumar Jain	Associate Professor
16	Dr. Sonal Jain	Associate Professor
17	Dr. Umesh Gupta	Associate Professor
18	Dr. Sandeep Singh Sengar	Associate Professor
19	Dr. Pushpendra Singh	Associate Professor
20	Dr. Kavita Choudhary	Associate Professor
21	Dr. Devika Kataria	Associate Professor
22	Dr. S. Taruna	Associate Professor

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23	Dr. Mohd. Shahnawaz Khan	Assistant Professor
24	Mr. Devendra Bhavsar	Assistant Professor
25	Mr. Jagdish Prasad Sharma	Assistant Professor
26	Dr. Jaya Gupta	Assistant Professor
27	Dr. Richa Sharma	Assistant Professor
28	Mr. Gireesh Kumar	Assistant Professor
29	Mr. Yogesh Rohilla	Assistant Professor
30	Mr. Ramkumar Agrawal	Assistant Professor
31	Dr. Neha Sharma	Assistant Professor
32	Mr. Vinod Kr. Vishwakarma	Assistant Professor
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34	Mr. Narayan Sahoo	Assistant Professor
35	Mr. Sachin Gangwar	Assistant Professor
36	Dr. Poonam Vyas	Assistant Professor
37	Dr. Jitendra Kumar Singh	Assistant Professor
38	Mr. Priyaranjan Sharma	Assistant Professor
39	Mr. Ashis Tripathy	Assistant Professor
40	Mr. Amit Mishra	Assistant Professor



## SAP Report – ABAP & MM Module Nov. 20-30, 2017

SAP Advance Module Training (Train the Trainer) Session commenced from 20 November 2017 till 30 November 2017. Dr. Kavita Choudhary coordinated the SAP “Train the Trainer” Programme. Both the sessions started with the fundamentals and applications of SAP in industry.

MM Module – Mr. Vivek Raut, Primus Techsystems is the trainer. The expert tried to coordinate the SAP MM module lecture session with product manufacturing facility in an industry and its need in creating purchase requisition, vendor evaluation, creation of purchase order and verification of invoice etc. which was performed manually in sequential order prior to the application any kind ERP software. Now, the same, which has been performed through SAP by feeding requisite data into the ERP system by the end user in each section in a sequential manner. Creating BOM, company code, product code, and vendor list are covered during training. The expert also highlighted some key facts about configuring the server as per the demand and requirement of the end users.

ABAP Module Mr. Aditya Jadhav, Primus Techsystems is the trainer. ABAP (Advanced Business Application Programming, is a high-level programming language created by the German software company SAP SE. It is currently positioned as the language for programming the SAP Application Server, which is part of the NetWeaver platform for building business applications. The deliverables in ABAP programming covers ABAP Events, Reports, Internal Tables, ABAP Dictionary, Function Modules, Logical Data Base, Dialog Programming, ALV, Sap Query, Script, Smart Forms, BAPI & BADI Example Program.

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11. Prof. Ajit Biswas



12. Mr. Deepak Singh
13. Mr. Jaspal Singh

IM:

14. Dr. Ashwini Sharma
15. Dr. Kapil Arora
16. Dr. Upasana Singh
17. Dr. Sheetal Mundra
18. Dr. Punam Mishra
19. Mr. Lokanath Mishra
20. Dr. Richa Mishra
21. Dr. Ganesh Dash
22. Dr. Vaibhav Kaushik
23. Dr. Rakhi Arora
24. Dr. Kirti Jainani



## Report of Workshop on "Accreditation Process"

17-01-2018

A Workshop on "Accreditation Process" was held on January 17, 2018 by JKLU Jaipur. The workshop was conducted by Dr. Sushil Sharma, Associate Dean of Information System, Miller College of Business, Ball State University, USA who joined the audience live from USA through the Zoom Video conferencing software. The audience consisted of Hon'ble Vice Chancellor-JKLU, Dr. R.L. Raina, Director-IET Dr.(Ing.) Anupam K. Singh, Associate Dean-IM, Dr. Manoj K. Bhatia and faculty from IM and IET.

The focus of the workshop was on Accreditation Process of B-Schools and Engineering Colleges in US and Canada. The following were the highlights of the workshop:

- ❖ Accreditation is the Quality of a programme.
- ❖ Accreditation in the US impacts faculty salary, student's selection of a college for learning and eminent person associating with the college.
- ❖ Accreditation basically involves focus on three main aspects, viz., faculty, Assessment and Assurance of Learning (AoL) and Institutional resources and infrastructure.
- ❖ Accreditation is done at two levels, Institutional and Programme wise.
- ❖ Some of the Accrediting bodies in Business and Engineering education are AACSB, ACBSP, EQUIS, AMBA, SACS, ABET, EAC, ETAC, etc.
- ❖ Basically, Accreditation is a peer review process and consists of standards, processes and procedures. It may take upto 4-5 years from inception (institute starts thinking of it) to final accreditation.
- ❖ For Accreditation, first and foremost, Vision and Mission of the Institute should be known and widely disseminated amongst stakeholders. Use of Flyers and campus wide posters elucidating the aims and objectives of Accreditation would strengthen the knowledge of stakeholders.
- ❖ The teams visiting for accreditation provide their feedback in form of Deficiency, Weakness, Concerns and Observations which should then be addressed by the Institute.

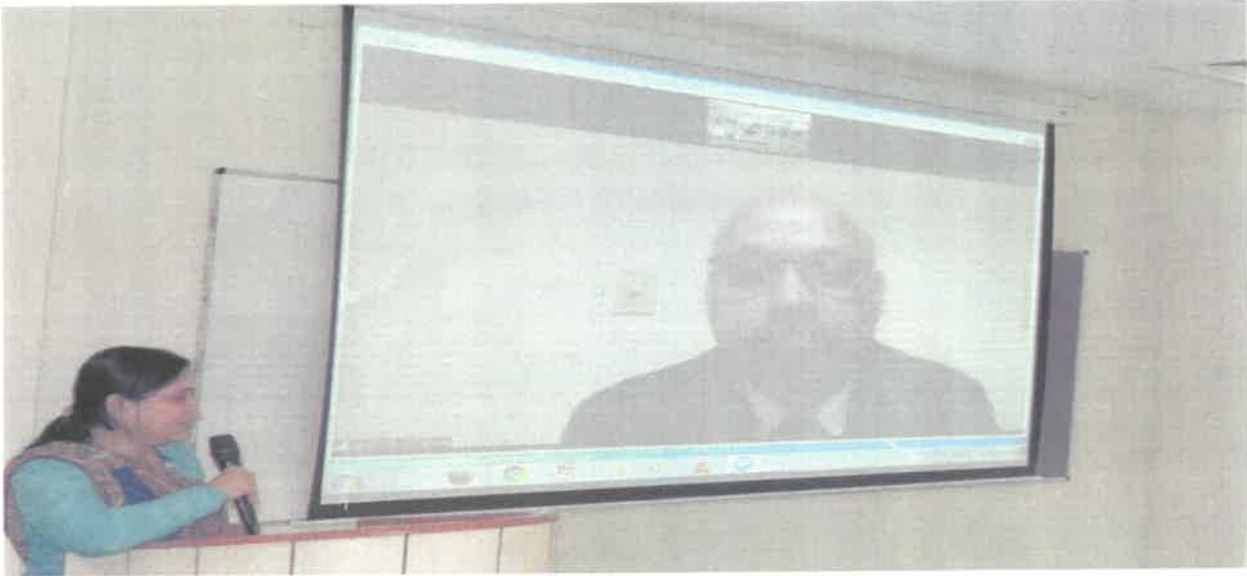
Questions to the speaker were posed by the audience and adequately answered. The workshop was coordinated by Dr. Sonal Jain and Dr. Kapil Arora.



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11	Dr. Ganesh Dash	Assistant Professor
12	Dr. Kirti Jainani	Assistant Professor
13	Mr. Ramkumar Agrawal	Assistant Professor
14	Dr. Sandeep Singh Sengar	Associate Professor
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33	Dr. Jaya Gupta	Assistant Professor
34	Dr. Richa Sharma	Assistant Professor
35	Dr. Poonam Vyas	Assistant Professor

36	Mr. Amit Mishra	Assistant Professor
37	Dr. Sudhansu Ranjan Das	Assistant Professor
38	Mr. Yogesh Rohilla	Assistant Professor
39	Dr Kirti Jainani	Assistant Professor



## Report of training on “TCSiON ERP”

**17 Feb. 2018**

A training programme on “TCSiON ERP” was conducted by Prof. Devendra Bhavsar, Assistant Professor and Dr. Sonal Jain, Associate Professor, Computer Science and Engineering at JK LakshmiPat University Jaipur on 17 Feb. 2018.

During the training program, the trainer focused on the following key points:

- Campus Management & Administration Solutions to enable end to end administration and management at institute or campus level.
- Attendance Management, Fees Management and Academic Operations Management.
- Learning Management Solutions
- Collaborative Learning Environment tools with Course Content for faculty and Students,
- Course Creation and Management Tools with Assessment Tools
- In-Course Assessment.

They started the training with how to start with TCSiON. At the end of training program, Dr. R L Raina, Vice Chancellor, JKLU addressed the faculty members and asked to use the TCSiON platform maximum for the purposes. The training programme was very helpful for the faculty members.

### List of Participants:

S.N.	Name of Participants	Designation
1	Dr. R. L. Raina	Vice Chancellor
2	Mr. Ramkumar Agrawal	Assistant Professor
2	Dr. Priyaranjan Sharma	Assistant Professor
3	Dr. Devika Kataria	Associate Professor
4	Dr. Dambarudhar Seth	Associate Professor
5	Mr. Divanshu Jain	Assistant Professor
6	Dr. Ashis Tripathy	Assistant Professor
7	Dr. Amarish Dubey	Assistant Professor
8	Dr. Pushpendra Singh	Associate Professor
9	Dr. Jagdish Prasad Sharma	Assistant Professor
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34	Dr. Sheetal Mundra	Assistant Professor
35	Dr. Lokanath Mishra	Assistant Professor
36	Dr. Richa Mishra	Assistant Professor

*Unit*



## Report of workshop on “Learning from Teaching”

**31 March 2018**

A workshop on “Learning from Teaching” was scheduled on March 31, 2018. Dr S C Bhaduri, Dr Sonal Jain, Dr Jitendra Kumar Singh and Dr Ashis Tripathy, Faculties of Institute of Engineering and Technology shared share niceties of Sessions conducted respective to their own courses at JKLU with respect to Student Satisfaction and Student Engagement in a course.

Dr. Asish Tripathy shared his experience of Engaging students using the evolution stories related with Tough topics like Fourier Series. He emphasized on allowing students to express hidden talent and being caring and passionate to students. None in the class is rated as average, 9 pointers are not always best and 6 pointers can do miracles.

Dr. Jitendra Kumar Singh focused on Strategies and Process to be put in place to achieve the goal of student satisfaction and learning in the class. He emphasized on taking feedback from students regularly for self-introspection.

Dr. Sonal Jain mentioned that Final Goal of the course needs to be very clear. Teacher needs to plan milestones of each topic, relate the course with actual delivery in the industry. Mapping theory to practice is very important. Involvement of each student in the class is to be taken care of. Peer learning is very important. Engaging students throughout the semester in a continuous assignment and activities like Role Play motivates students to learn better. Peer pressure and support both acts as good bridge to achieve learning goal of the course.

Dr. S C Bhaduri focused on not to teach too much strategically. One should Keep employment in mind, where fundamentals are getting to be employed. We do not need to teach them how to pass exam but make them industry ready. Every Sentence spoken by teacher is very important. Never use Power point presentations. Every teacher has to have sufficient information subject which he is going to teach. Mystery, knowledge, No strategy, novelty in every iteration of delivery of a course and remaining updated are keys to be successful instructor of the class. First year of teaching is very important. Teacher is clown in class. Acting, during delivery helps student in retaining concepts better.

The session was concluded by Dr. Raina’s Experience of teaching elements, barrier, process, psychology, communication skills. Planning of a session, involvement of students to understand the concepts, not reciting definitions but involving student and inciting examples to make students understand the importance of topic should be teacher’s motive. Dr. Raina with a small story of communication circulated amongst faculties very clearly explained the core concepts of communication skills. He mentioned that purpose of communication needs to be clear. If objective is clear, then purpose is achieved. Communication is goal driven. Process of communication triggers an idea. He mentioned that you have right to waste your time, but you do not have right to waste client’s time. You have to be actor in the class. If you have decided to communicate and you do not get result, onus is on sender of the communication. Change the course of action if communication is not received by receiver. Never ever operate with pre-conceived notion. Life intrinsic delivery has to there. Single case and



explanation of many concepts were clear. Acting but not at the cost of content. Your Soul is to be associated while delivering. Content is soul to the teacher, Value addition at the end of session is to be focused.

Dr. Raina mentioned five things to be taken care of during communication:

Body language: It has to be positive, EEI: Energy, enthusiasm and involvement, three things at the best.

Voice Modulation: Register into chest of the person.

Eye Contact: Eyes act as hook and make sure this hook is proactive, positive and penetrating.

Space Management: Give it the treatment it deserves. Do not overdo or underdo.

Touch behavior: Use haptics to bring student's soul back.

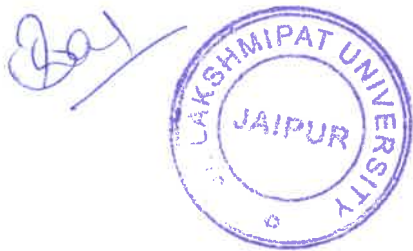
Use Semiotics: Be serious in delivery and use Signs and Symbols if necessary to achieve the purpose of communication

He concluded his talk with five key mantras each teacher can keep in mind in the class: Catch interest, Capture attention, Build interest, Overcome resistance and Phenomenal Learning.

## List of Participants:

S.N.	Name of Participants	Designation
1	Dr. R. L. Raina	Vice Chancellor
2	Dr. Anupam Kumar Singh	Director - IET
2	Dr. Manoj Kumar Bhatia	Associate Dean-IM
3	Dr. Shishir Chandra Bhaduri	Professor
4	Mr. Ramkumar Agrawal	Assistant Professor
5	Dr. Priyaranjan Sharma	Assistant Professor
6	Mr. Aditya Avinash Joshi	Assistant Professor
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36	Dr. Yugal Nauhria	Associate Professor
38	Dr. Kapil Arora	Associate Professor
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40	Dr. Sheetal Mundra	Assistant Professor
42	Dr. Lokanath Mishra	Assistant Professor
43	Dr. Richa Mishra	Assistant Professor



## Report of Faculty Development Programme on “Student Engagement & Teaching in Classroom”

April 7, 2018

A faculty development programme on “Student Engagement & Teaching in Classroom” was scheduled on April 7, 2018. It was addressed by Dr. Kapil Arora, Dr. Upasana Singh, Dr. Punam Mishra and Dr. Ganesh Dash, Faculties of Institute of Management. The FDP was meant for sharing unique teaching approaches in classroom sessions conducted in their own courses at JKLU by respective faculties with specific focus on Student Satisfaction and Student Engagement. The session was attended by Hon’ble VC – Prof. R.L. Raina, Associate Dean – IM Prof. Manoj K. Bhatia and faculty from IM and IET.

Dr. Punam Mishra talked about having a universal coverage of content – from within text and outside – all relevant material and focused her teaching approach on four aspects:

1. Value Added Teaching: Use of techniques such as Storyboard to explain the rise and success of Nirma, Ola, Paytm, etc.;
2. Interactive Sessions: To provide an opportunity to students to talk (reverse learning);
3. Implementation of theory in business world: Practical Applications, eg., Amazon Kindle, conditional learning, application of theory by marketers; and
4. Learning by doing: (a) Developing a realistic Marketing Plan, (b) Role Playing – applying creativity in marketing, (c) Logo Creation by students as part of classroom assignments, etc. Here she showed some creative logos created by the students and also some logo designs which should be avoided.

Dr. Ganesh Dash divided his presentation into three parts. In the first part he addressed some of the typical classroom handling techniques for student engagement. These include aspects like learning students names, earning their respect and reciprocating, using humor, eye contact, challenging students to create achievers, using active exercises/simulations and role-plays, using case studies, anticipating awkward questions, using social media, being transparent and teaching through demonstration, using analogies and examples related to their lives, and Ensuring Regular Participation through ERP. In the second part he gave a brief idea of the topics handled by him in Multi variate data analysis such as using conjoint analysis, discriminant analysis, and so on. In the third part, he demonstrated through the use of ERP system of JKLU - one of his subject managed wholly online in terms of its students submissions of assignments and their assessments. In the end, he explained the technique of conjoint analysis in detail upon requested by Hon’ble VC Sir for the same.

Dr. Upasana Singh divided her presentation into five part covering Challenges in Teaching, Student Engagement, Mapping Student Skills, Engagement Tools and the KRA Approach. In the first part, she discussed the Challenges in Teaching such as student diversity, short attention span, attendance criteria and handling the two extremes in class – low and high performer student. In the second part - student engagement, she said that the teacher is sometimes benefitted by the self-drive for learning in some students. However, sometimes, the teacher has to

sell the course to the student who are looking for immediate benefit. The third aspect she covered was mapping the important skills which should be the component of teaching and student engagement such as Logical Reasoning, Communication, Awareness, Critical thinking, Working in teams, Right attitude, and Behavioral Change. The fourth part of Dr. Upasana's talk was focused on student engagement tools, viz., Newspaper readings, Term projects, Management exercises, Cases, Short lectures, Role plays, Company analysis, Website Analysis, Assessment tools, Face book profile and tweets analysis, Movies (Leadership), HR Trend analysis, Recapping and Regular quiz. The fifth part covered the KRA approach which was based on the students' self-assessment based on last semester performance. Some aspects to be considered were: Discipline, Punctuality, Time Management, Writing own notes to build knowledge, Practical applicability of Knowledge, and Upgradation of Knowledge.

Dr. Kapil Arora talked about the difficulty faced by finance and quantitative subjects teacher whose classes are mostly mathematical and revolve around numbers. Most of the students who come to management are from non-engineering background and even at under-graduate level, they are from commerce or arts stream. Thus, engaging students becomes a tougher task. As a finance faculty, he has therefore, borrowed several techniques from the Marketing/HR streams for student engagement. Some of them are: Newspaper Assignment – where the student collects a news article related to the subject being taught, analyses it, reads and summarizes it in the class, faces Questions on it followed by faculty inputs; Role Playing – particularly in Forex Trading class; Online Trading – through ICICIDirect website virtual trading; Field assignments – Income Tax Returns of various entities identified under the Income Tax Act are collect by students and their analysis done in the class; and showing of movies themed around trading and corporate finance, viz., The Rouge Trader, The Wolf of the Wall Street, Guru, Corporate, etc. According to him, every generation of student is different. The current generation is brought up on social media and is therefore plagued by attention deficit. Thus, a teacher has to go down to their level and understand them. In a class, one needs to identify the disturbing / non-attentive student and handle him/her diplomatically. Sometimes, students are not interested to study and want the teacher to not conduct class. Here, a solution can be to allow them to do their work without leaving the class and then asking and handling individual student's problem one by one as a review / tutorial class. In the end he talked about the usefulness of sharing one's life experience with the students for counselling purpose.

The session was concluded by Dr. Raina's words of wisdom who thanked the coordinators for arranging the fdp with the IET and IM faculties. Recollecting his experiences, he recalled the feedback mechanisms he had known, especially, the "Grape Wine" system. For student engagement, he used to have a short quiz in every alternate class and would start the class with a short recap of previous class.

The fdp was coordinated by Dr. Sonal Jain and Dr. Kapil Arora.

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29	Dr. Sandeep Kumar Tomar	Associate Professor
30	Dr. Umesh Gupta	Associate Professor
31	Dr. Vipin Kumar Jain	Associate Professor
32	Dr. Mohd. Shahnawaz Khan	Assistant Professor



33	Dr. Jaya Gupta	Assistant Professor
34	Dr. Richa Sharma	Assistant Professor
35	Dr. Poonam Vyas	Assistant Professor
36	Dr. Yugal Nauhria	Associate Professor
37	Dr. Ashwini Sharma	Associate Professor
38	Dr. Kapil Arora	Associate Professor
39	Dr. Upasana Singh	Assistant Professor
40	Dr. Sheetal Mundra	Assistant Professor
41	Dr. Punam Mishra	Assistant Professor
42	Dr. Lokanath Mishra	Assistant Professor
43	Dr. Richa Mishra	Assistant Professor
44	Dr. Ganesh Dash	Assistant Professor
45	Dr. Vaibhav Kaushik	Assistant Professor
46	Dr. Rakhi Arora	Assistant Professor
47	Dr. Kirti Jainani	Assistant Professor

Dr. Sonal Jain, Convener, AF



## Some Glimpses of the Academic Forum Session

