## JK PAPER LTD.

Unit: J.K. Paper Mills, Jaykaypur. Distt. Rayagada. Odisha-765017



JKPW / HRD / 146 / 2017 10.05.2017

Sri Aakash Baheti 82/141, Sector - 8 Pratap Nagar, Sanganer Jaipur – 302033, Rajasthan

## APPOINTMENT ADVICE

Dear Mr. Baheti

With reference to your application and subsequent interview you had with us, we have pleasure to offer you the post of **Engineer Trainee** at our Paper Mills on the terms & conditions discussed and agreed by you at the time of interview and as embodied in a separate letter of appointment which will be handed over to you at the time of joining the duties.

You are advised to report for duty on or before, the 15th June, 2017.

Please arrange to submit original documents for verification along with one attested set of following certificates and recent passport size photographs (Two passport & one stamp size).

1. Copies of educational certificates.

Your appointment is subject to medical fitness to be certified by our Chief Medical Officer.

Please signify your acceptance by signing the duplicate copy of this letter.

Thanking you,

Yours faithfully

EXECUTIVE VICE PRESIDENT (WORKS)

Works

J.K. Paper Mills. Ph: 91-6856-233770/233550/234077. Fax: 91-6856-234078

E-mail: jkpaper@jkpm.jkmail.com

Regd Office

P.O. Central Pulp Mills. Fort Songadh, Distt. Tapi (Guj.)-394660. Ph: 91-2624-220228/220278-80.

Fax: 91-2624-220138 Cable: Cenpulp. E-mail: cpm@cpmjk.jkmail.com

Admn Office

: Nehru House, 4, Bahadur Shah Zafar Marg, New Delhi-110002. Ph: 91-11-33001112/23311112-5.

Fax: 91-11-23712680. Website: www.jkpaper.com

CIN-L21010GJ1960PLC018099

June 27th, 2017

### **Daksh Banga**

82 DC Colony, Barnala Road, Sirsa - 125055

#### Dear Mr. Daksh Banga,

With reference to your interviews and discussions with us we are pleased to offer you the position of **Strategic Account Manager** on the terms and conditions as set forth below:

**1. Date of Commencement** : 30<sup>th</sup> June 2017

**2. Probation Period** : Six months from the date of commencement.

- **3. Scope of Work** : The scope of your work/duties/expected skill sets/expected performance etc. have been discussed with and explained to you during your interviews and discussions.
- **4. Place of Work** : Your current place of work will be Ahmedabad, however you may be deputed at the parent/associate company sites, client sites or partner sites outside of Ahmedabad (Overseas or other India metros).
- **5. Salary** : Your gross annual remuneration will be **Rs 2,65,000/- (Rupees Two Lac(s) Sixty Five Thousand only)** on CTC (Cost-to-the-Company) basis. The CTC break up will generally be as per Company policy and applicable tax provisions from time to time. The primary components of your CTC initially shall be as per Exhibit A attached.

#### 6. Notice of Termination

- i. During the probation period, the employment may be terminated any time by giving 15 days' notice in writing by either side.
- ii. "If, however, it is any time found that any representation made by you to the Company prior to this Offer being made to you including but not limited to any verbal representation, any information contained in your Curriculum Vitae, any supporting document or any other factual matter concerning you was not entirely correct or truthful; then your employment shall be liable for summary dismissal without any notice, payment in lieu of notice or any compensation. Further, in such a case, the Company shall have the right to seek such other remedies as may be available to it in law including the right to damages, prosecution etc".

**7. Counterparts** : This Offer and its Acceptance may be executed in multiple counterparts, each of which shall have the force and effect of an original.

#### 8. General

- i. Please note that the contents of this Offer and any subsequent Employment Letter/Agreement are confidential and shall not be discussed with any other person.
- ii. The Company may from time to time revise its HR policies and, subject to those being applied generally to all or a class of employees without discrimination, and being lawful, will apply to you ipso facto;

We welcome you within our fold and trust that your association with ECW will be exciting and mutually rewarding.

This Offer is valid for 7 days. This offer is subject to Document Verification & Positive reference check from your recent and / or previous employer. You are requested to return the duplicate copy of this letter, duly signed by you in token of your acceptance of the above Offer.

#### **Annexure**

Name: Mr. Daksh Banga,

#### **Annual CTC**

	Particular	Yearly (Amount in Rs.)
a.	Basic	93,888
b.	HRA	46,944
C.	LTA	4,694
d.	Other Allowances	69,207
e.	Medical Reimbursements	15,000
f.	Shift Allowance	24,000
g.	Company's Contribution to PF	11,267
Total		2,65,000

The above remuneration is subject to deduction of Income Tax, Professional Tax, PF and any other taxes as per law subsisting from time to time.

If applicable, the bonus amount shall be paid in two parts i.e. every six months.

It is understood that the Company offers the CTC hereinabove stated. The components of CTC could change, though its quantum will not, depending on the Company HR policies, tax law, industry practice etc. at the discretion of the Company and subject to any such change being consistent with tax and other applicable regulations.

July 5th, 2017

#### **Deboshree Das**

199 – B, Vardhman Nagar, Near 200 Ft. By-Pass, Ajmer Road, Jaipur - 302019

#### Dear Ms. Deboshree Das,

With reference to your interviews and discussions with us we are pleased to offer you the position of **Coordinator** on the terms and conditions as set forth below:

**1. Date of Commencement**: 07<sup>th</sup> July 2017

**2. Probation Period** : Six months from the date of commencement.

**3. Scope of Work** : The scope of your work/duties/expected skill sets/expected performance etc. have been discussed with and explained to you during your interviews and discussions.

- **4. Place of Work** : Your current place of work will be Ahmedabad, however you may be deputed at the parent/associate company sites, client sites or partner sites outside of Ahmedabad (Overseas or other India metros).
- **5. Salary** : Your gross annual remuneration will be **Rs 2,65,000/- (Rupees Two Lac(s) Sixty Five Thousand only)** on CTC (Cost-to-the-Company) basis. The CTC break up will generally be as per Company policy and applicable tax provisions from time to time. The primary components of your CTC initially shall be as per Exhibit A attached.

#### 6. Notice of Termination

- i. During the probation period, the employment may be terminated any time by giving 15 days' notice in writing by either side.
- ii. "If, however, it is any time found that any representation made by you to the Company prior to this Offer being made to you including but not limited to any verbal representation, any information contained in your Curriculum Vitae, any supporting document or any other factual matter concerning you was not entirely correct or truthful; then your employment shall be liable for summary dismissal without any notice, payment in lieu of notice or any compensation. Further, in such a case, the Company shall have the right to seek such other remedies as may be available to it in law including the right to damages, prosecution etc".

**7. Counterparts** : This Offer and its Acceptance may be executed in multiple counterparts, each of which shall have the force and effect of an original.

#### 8. General

- i. Please note that the contents of this Offer and any subsequent Employment Letter/Agreement are confidential and shall not be discussed with any other person.
- ii. The Company may from time to time revise its HR policies and, subject to those being applied generally to all or a class of employees without discrimination, and being lawful, will apply to you ipso facto;

We welcome you within our fold and trust that your association with ECW will be exciting and mutually rewarding.

This Offer is valid for 7 days. This offer is subject to Document Verification & Positive reference check from your recent and / or previous employer. You are requested to return the duplicate copy of this letter, duly signed by you in token of your acceptance of the above Offer.

### **Annexure**

Name: Ms. Deboshree Das,

#### **Annual CTC**

	Particular	Yearly (Amount in Rs.)
a.	Basic	93,888
b.	HRA	46,944
C.	LTA	4,694
d.	Other Allowances	69,207
e.	Medical Reimbursements	15,000
f.	Shift Allowance	24,000
g.	Company's Contribution to PF	11,267
Total		2,65,000

The above remuneration is subject to deduction of Income Tax, Professional Tax, PF and any other taxes as per law subsisting from time to time.

If applicable, the bonus amount shall be paid in two parts i.e. every six months.

It is understood that the Company offers the CTC hereinabove stated. The components of CTC could change, though its quantum will not, depending on the Company HR policies, tax law, industry practice etc. at the discretion of the Company and subject to any such change being consistent with tax and other applicable regulations.



16th March 2017

Mr. Hardik Sharma JK LAKSHMIPAT UNIVERSITY
Dear Howdik

With reference to our discussion on 16th March 2017, we are pleased confirm you as "Application Engineer Trainee". During training period of one year you shall abide to the below mentioned guidelines:

1. The Training period shall be effective for one year.

2. A stipend amounting to Rs.300,000/- p.a. (Rupees Three Lacs Only per annum, subject to tax deducted at source) will be paid on or before 07th day of every succeeding English Calendar month.

3. Your place and date of joining shall be communicated to you at the earliest. You shall

abide by the rules of the posted location.

- 4. In case you require taking leave during this period, you may avail so to the maximum of 20 days during this period. However, this can be done on approval of your Reporting Officer.
- 5. You will be required to maintain strict confidentiality on all matters entrusted upon you.
- 6. At the end of the training program you are required to make a short presentation (Evaluation process) to Vice President - HR stating your learning during the year. Post the evaluation you shall be absorbed in to the permanent roles of the company.

Please sign the letter as a token of your acceptance of the terms and conditions mentioned above.

for J. K. Fenner (India) Ltd

Amal Varma

Vice President - Corp Human Resources





Ref No: **JPR-ATPL-JK lakshmipat -201701** Date:-10-05-2017

## **Letter of Intent**

Dear Harmanpreet Singh,

This is in reference to the Campus Placement held in your college. We are Pleased to offer you as GET (**Graduate Engineer Training**) in our Company.

We welcome you to join our company, this is the letter of intend to inform you about the hiring procedure and summation of your required attested documents.

The offer letter will be provided to you in the month of May-June 2017 for your joining.

Joining will be completely based on the project and Location will be based on projects.

You need to accept all the terms & conditions of the offer letter.

This appointment has been made based on the information furnished in your application for employment and subsequent interviews. If, at any time in future, it comes to light that any of the information is incorrect or any relevant information has been withheld, then your employment is liable to be terminated without notice.

You do not comply with instructions or regulations imposed by the Company or any of the terms and conditions of your employment with the Company.

As per the company requirements or projects you must be ready to move anywhere in India.

### On Job Training (3 Months)

Trainee will be moved to fulltime Job post successful completion of this training.

The duration of training will depend upon the performance during the training and would range between 0-90 days.

CTC during training: 1.44 LPA ((TA + Mob)-3000/+Accomodation- 3000/+Stipend-6000/)



## **Designation: Technical Engineer**

Post successful completion of training after 3 Months the remuneration would be as following.

CTC Post Training: 1.8-2.4 LPA ((TA + Mob)-3000/+Accomodation-3000/+DA-3000/+Salary-6500/)

Salary will depend on performance during 3month training

Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this appointment and return the same to us.

Whilst welcoming you to the Arden Group, we wish you good luck and a very bright career with us.

For Arden Telecom Pvt. Ltd.

For Arden Telecom Pvt. Ltd.

Authorised Signatory

HR Manager

I understand that the information on this form is solely for use by the Company and is considered confidential information that will be handled in accordance with the Arden Telecom Pvt. Ltd. Employment Privacy Policy.

Name Of Employee:
Location:-
Date-
Signature-

June 27<sup>th</sup>, 2017

### **Harshal Taneja**

71/291 A, Patel Marg, Mansarover, Jaipur - 302020

#### Dear Mr. Harshal Taneja,

With reference to your interviews and discussions with us we are pleased to offer you the position of **Strategic Account Manager** on the terms and conditions as set forth below:

1. Date of Commencement : 30<sup>th</sup> June 2017

**2. Probation Period** : Six months from the date of commencement.

- **3. Scope of Work** : The scope of your work/duties/expected skill sets/expected performance etc. have been discussed with and explained to you during your interviews and discussions.
- **4. Place of Work** : Your current place of work will be Ahmedabad, however you may be deputed at the parent/associate company sites, client sites or partner sites outside of Ahmedabad (Overseas or other India metros).
- **5. Salary** : Your gross annual remuneration will be **Rs 2,65,000/- (Rupees Two Lac(s) Sixty Five Thousand only)** on CTC (Cost-to-the-Company) basis. The CTC break up will generally be as per Company policy and applicable tax provisions from time to time. The primary components of your CTC initially shall be as per Exhibit A attached.

#### 6. Notice of Termination

- i. During the probation period, the employment may be terminated any time by giving 15 days' notice in writing by either side.
- ii. "If, however, it is any time found that any representation made by you to the Company prior to this Offer being made to you including but not limited to any verbal representation, any information contained in your Curriculum Vitae, any supporting document or any other factual matter concerning you was not entirely correct or truthful; then your employment shall be liable for summary dismissal without any notice, payment in lieu of notice or any compensation. Further, in such a case, the Company shall have the right to seek such other remedies as may be available to it in law including the right to damages, prosecution etc".

**7. Counterparts** : This Offer and its Acceptance may be executed in multiple counterparts, each of which shall have the force and effect of an original.

#### 8. General

- i. Please note that the contents of this Offer and any subsequent Employment Letter/Agreement are confidential and shall not be discussed with any other person.
- ii. The Company may from time to time revise its HR policies and, subject to those being applied generally to all or a class of employees without discrimination, and being lawful, will apply to you ipso facto;

We welcome you within our fold and trust that your association with ECW will be exciting and mutually rewarding.

This Offer is valid for 7 days. This offer is subject to Document Verification & Positive reference check from your recent and / or previous employer. You are requested to return the duplicate copy of this letter, duly signed by you in token of your acceptance of the above Offer.

### **Annexure**

Name: Mr. Harshal Taneja,

#### **Annual CTC**

	Particular	Yearly (Amount in Rs.)
a.	Basic	93,888
b.	HRA	46,944
C.	LTA	4,694
d.	Other Allowances	69,207
e.	Medical Reimbursements	15,000
f.	Shift Allowance	24,000
g.	Company's Contribution to PF	11,267
Total		2,65,000

The above remuneration is subject to deduction of Income Tax, Professional Tax, PF and any other taxes as per law subsisting from time to time.

If applicable, the bonus amount shall be paid in two parts i.e. every six months.

It is understood that the Company offers the CTC hereinabove stated. The components of CTC could change, though its quantum will not, depending on the Company HR policies, tax law, industry practice etc. at the discretion of the Company and subject to any such change being consistent with tax and other applicable regulations.



ECC No.: AAACJ 9569N XM001 Service Tax No.: AAACJ 9569N ST001 CIN: U25201RJ1995PTC010444

IE CODE: 13090016347

# JAGANNATH POLYMERS — PVT. LTD. —

A unit of Poly film, Rolls and Tapes with multicolour printing

HARSHAL TANEJA,
71/291A,PATEL MARG,MANSORAVER.
JAIPUR,
India.

Subject: Appointment for post of Production Engineer – Films and Tapes Division

Dear Mr. HARSHAL TANEJA,

We are pleased to offer you, the position of Production Engineer for Films and Tapes
division with Jagannath Polymers Pvt. Ltd. (the 'Company') on the following terms

#### 1. Commencement of employment

Your employment will be effective, as of Septmeber 5, 2017. Time from your joining to your employment will be treated as training period. The training period will be expanses only paid period with upper cap of Gross salary as per attached annexure 1 in this document.

### 2. Job title

and conditions:

Your job title will be Production Engineer- Films and Tapes Division, and you will report Mr Piyush Singhal, Business Manager, JPPL Films and Tapes Division and Mr P M Agrawal, Director, JPPL.

## 3. Salary



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IE CODE: 1309001634

## JAGANNATH POLYMERS

— PVT. LTD. —

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## 4. Place of posting

You will be posted at manufacturing facility of the company at G-183, Udyog Vihar, Jaitpura, Jaipur. You may however be required to work at any place of business, which the Company has, or may later acquire.

### 5. Hours of Work

The normal working days are 9:00 AM through 7:00 PM. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 8:00 AM to 8:00 PM and you are expected to work not less than 55 (Fifty Five) hours each week, and if necessary for additional hours depending on your responsibilities.

## 6. Leave/Holidays

- **6.1** The Company shall notify a list of declared holidays in the beginning of each year.
- 6.2 You are entitled for one paid leave every week, i.e. weekly off.

### 7. Nature of duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in Schedule II hereto.

## 8. Company property



ECC No.: AAACJ 9569N XM001

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## JAGANNATH POLYMERS

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entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

## 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

10.1 Your appointment can be terminated by the Company, without any reason, by giving you not less than two months' prior notice in writing or salary in lieu thereof.

For the purpose of this clause, salary shall mean basic salary.

10.2 You may terminate your employment with the Company, without any cause, by giving no less than six months' prior notice or salary for unsaved period, left after adjustment of pending leaves, as on date.

10.3 The Company reserves the right to terminate your employment summarily without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company.

10. 4 On the termination of your employment for whatever reason, you will return to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings,



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IE CODE: 1309001634

possession or under your control relating to your employment or to clients' business

affairs.

## 11. Three Year Contract Sum:

Company is concerned about long term working benefits of its employees and hence we have introduced a Three year contract sum to your salary schedule. A fixed amount of salary will be kept as security deposit towards your integrity towards the company and your post. The first year's sum will be paid to you after completion of three years job tenor in the company and followed each year accordingly. If you abide to the terms of termination as mentioned in clause 10 of this appointment letter, all credit sum will be paid at the time of termination. If your termination comes under clause 10.4 or 12.5 of this document, the company can forfeit the sum without any cause. You may refer the annexure 1 for the contract sum.

## 12. Confidential Information

- 12.1 During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.
- 12.2 You must always maintain the highest degree of confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly

authorized manner in the interest of the Company For the purposes of this clause

info@iagannathpolymers.com



ECC No.: AAACJ 9569N XM001 Service Tax No.: AAACJ 9569N ST001

CIN: U25201RJ1995PTC010444

## JAGANNATH POLYMERS

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IE CODE: 1309001634 Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

- 12.3 At no time, will you remove any Confidential Information from the office without permission.
- Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- 12.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.

#### 13. Notices

Notices may be given by you to the Company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

## 14. Applicability of Company Policy

G-183, Udyog Vihar, Jaitpura, Jaipur, Rajasthan, INDIA - 303704 Contact: +91 1423 224600, 225600 • Mobile: +91 94133 40010 info@jagannathpolymers.com • www.jagannathpolymers.com



ECC No.: AAACJ 9569N XM001 Service Tax No.: AAACJ 9569N ST001 CIN: U25201RJ1995PTC010444

## JAGANNATH POLYMERS PVT. LTD. —

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IE CODE: 1309001634 The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

## 15. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of JAIPUR only.

## 16. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to receiving your acceptance and to working with you.

Yours Sincerely,

Zylet K

P M Agrawal

Director

Jagannath Polymers Pvt. Ltd.

Jaitpura.



ECC No.: AAACJ 9569N XM001 Service Tax No.: AAACJ 9569N ST001 CIN: U25201RJ1995PTC010444

IE CODE: 1309001634

# JAGANNATH POLYMERS — PVT. LTD. —

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## **Schedule I - Compensation Details**

### Salary Structure

Basic Salary	INR 5060/-
Allowance H1	INR 3795/-
Allowance D1	INR 3795/-
Total Gross Salary	INR 12650/-
Deductions (ESI and PF)	INR 828/- (221+607)
In Hand Salary	INR11821/-
Employer's ESI and PF	INR 1207/-(600+607)
Total PF Contribution	INR 1214/-
Three years contract sum	INR 1000/-
Monthly CTC	INR 13858/-
Yearly CTC	INR 178296/-
Marketing Allowances	Extra as actual

Note: You will receive salary, and all other benefits forming part of your remuneration package subject to , and after, deduction of tax at source in accordance with applicable law. All the payments will be done to concerned bank accounts on or before 7<sup>th</sup> of every month.



ECC No.: AAACJ 9569N XM001 Service Tax No.: AAACJ 9569N ST001 CIN: U25201RJ1995PTC010444

IE CODE: 1309001634

## JAGANNATH POLYMERS PVT. LTD. —

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## Schedule II - Employee Duties & Responsibilities

#### **Duties:**

You will be employed as a Production Engineer for the production facilities of the company where your duty will be to ensure production on the pant for 24 hours of day. You will also look into production planning, scheduling and execution.

## Responsibilities:

You will be fully resposible for following:

- 1. 100% uptime of plant □
- 2. junior staff management □
- 3. production plan and schedule  $\square$
- 4. complete reporting of production □
- 5. wastage control and reporting
- 6. application of better and newer system.
- 7. Regular scheduled maintainace of the plant
- 8. Entusiasing your team for best production □
- 9. Accepting additional roles as the company may require
- 10. Showing integrity towards company and its policies

Also, company may change your duties and resposibilities at any time depending on your work and capablities.



June 10, 2017

Ref.POMT1093

Dear Mr.KARTIKE SHARMA (MTJ2346) Process JKLU JAIPUR

#### SUBJECT: PROVISIONAL OFFER LETTER

This is with reference to your participation at campus recruitment drive & subsequent final interview; we are pleased to offer you the post of "MANAGEMENT TRAINEE" in our organization on the following terms and conditions.

- You will be trained in the areas of our commercial vehicle financing and responsible for growth & development of our Commercial Vehicle Finance Business.
- 2. You are likely to be posted to any of our Zonal/Regional/Branch Offices located across India.
- 3. You will be paid a total remuneration of Rs.2,16,000/-p.a.(which is inclusive of Stipend & other allowances)
- 4. You will be in six months on-the-job Training followed by six months Probation effective from the date of joining. After successful completion of training and probation, you will be confirmed in the services of the company.
- You are advised to send us scan (or) in hard copy of the below specified documents within 1 month of result declaration by University and only after verification of the certificate; you shall be intimated about your joining date
- a. Educational qualifying degree/provisional certificate and Mark sheets
- b. AADHAR card, PAN Card and Driving License Copy

This letter is just a confirmation of your provisional selection with us and cannot be treated as an Appointment Letter and the same can be withdrawn or revoked at the sole discretion of the Management. The detailed appointment letter will be given to you at the time of joining.

Kindly sign and return to us the duplicate copy of this letter as a token of your acceptance of this offer.

We welcome you to Shriram Transportation Finance Company limited.

Thanking you,

For SHRIRAM TRANSPORT FINANCE CO. LTD.

RAYMOND REBELLO

VICE PRESIDENT - PERSONNEL & INFRA

(ACCEPTED)

Note: - Offer Acceptance Copy/Educational documents (Post declaration of your results) should reach us at hrd@shriramvalue.in or HR Department, Shriram Value Services Limited, No 8, 3rd Cross Street, CIT Colony, Mylapore, Chennai - 600004. (Phone No.044 - 42913019/3052).

#### **Shriram Transport Finance Company Limited**



Ref No: JPR-ATPL-JK lakshmipat -201703 Date:-10-05-2017

## **Letter of Intent**

Dear Mohammad Bilal,

This is in reference to the Campus Placement held in your college. We are Pleased to offer you as GET (**Graduate Engineer Training**) in our Company.

We welcome you to join our company, this is the letter of intend to inform you about the hiring procedure and summation of your required attested documents.

The offer letter will be provided to you in the month of May-June 2017 for your joining.

Joining will be completely based on the project and Location will be based on projects.

You need to accept all the terms & conditions of the offer letter.

This appointment has been made based on the information furnished in your application for employment and subsequent interviews. If, at any time in future, it comes to light that any of the information is incorrect or any relevant information has been withheld, then your employment is liable to be terminated without notice.

You do not comply with instructions or regulations imposed by the Company or any of the terms and conditions of your employment with the Company.

As per the company requirements or projects you must be ready to move anywhere in India.

### On Job Training (3 Months)

Trainee will be moved to fulltime Job post successful completion of this training.

The duration of training will depend upon the performance during the training and would range between 0-90 days.

CTC during training: 1.44 LPA ((TA + Mob)-3000/+Accomodation-3000/+Stipend-6000/)



## **Designation: Technical Engineer**

Post successful completion of training after 3 Months the remuneration would be as following.

CTC Post Training: 1.8-2.4 LPA ((TA + Mob)-3000/+Accomodation-3000/+DA-3000/+Salary-6500/)

Salary will depend on performance during 3month training

Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this appointment and return the same to us.

Whilst welcoming you to the Arden Group, we wish you good luck and a very bright career with us.

For Arden Telecom Pvt. Ltd.

For Arden Telecom Pvt. Ltd.

Authorised Signatory

HR Manager

I understand that the information on this form is solely for use by the Company and is considered confidential information that will be handled in accordance with the Arden Telecom Pvt. Ltd. Employment Privacy Policy.

Name Of Employee:
Location:-
Date-
Signature-



ECC No.: AAACJ 9569N XM001 Service Tax No.: AAACJ 9569N ST001 CIN: U25201RJ1995PTC010444

IE CODE: 130909163417

# JAGANNATH POLYMERS — PVT. LTD. —

A unit of Poly film, Rolls and Tapes with multicolour printing

Nikhil Maharshi,
B-39, RAJENDRA NAGAR,SIRSI ROAD.
NEAR VAISHALI NAGAR,
JAIPUR - 302021
India.

Subject: Appointment for post of Marketing Engineer –Films and Tapes Division

Dear Mr. Nikhil Maharshi,
We are pleased to offer you, the position of Marketing Engineer for Films and Tapes
division with Jagannath Polymers Pvt. Ltd. (the 'Company') on the following terms
and conditions:

## 1. Commencement of employment

Your employment will be effective, as of September 5, 2017. Time from your joining to your employment will be treated as training period. The training period will be expanses only paid period with upper cap of Gross salary as per attached annexure 1 in this document.

## 2. Job title

Your job title will be Marketing Engineer- Films and Tapes Division, and you will report Mr. Piyush Singhal, Business Manager, JPPL Films and Tapes Division and Mr. P M Agrawal, Director, JPPL.

G-183, Udyog Vihar, Jaitpura, Jaipur, Rajasthan, INDIA - 303704 Contact: +91 1423 224600, 225600 • Mobile: +91 94133 40010 info@jagannathpolymers.com • www.jagannathpolymers.com



ECC No.: AAACJ 9569N XM001 Service Tax No.: AAACJ 9569N ST001 CIN: U25201RJ1995PTC010444

IE CODE : 133034031634

## JAGANNATH POLYMERS

A unit of Poly film, Rolls and Tapes with multicolour printing

Your salary and other benefits will be as set out in Schedule 1, hereto.

## 4. Place of posting

You will be posted at manufacturing facility of the company at G-183, Udyog Vihar, Jaitpura, Jaipur. You may however be required to work at any place of business, which the Company has, or may later acquire.

#### 5. Hours of Work

The normal working days are 9:00 AM through 7:00 PM. You will be required to work for such hours as necessary for the proper discharge of your duties to the Company. The normal working hours are from 8:00 AM to 8:00 PM and you are expected to work not less than 55 (Fifty Five) hours each week, and if necessary for additional hours depending on your responsibilities.

## 6. Leave/Holidays

- **6.1** The Company shall notify a list of declared holidays in the beginning of each year.
- 6.2 You are entitled for one paid leave every week, i.e. weekly off.

#### 7. Nature of duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in Schedule II hereto.

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IE CODE: 1309001634

# JAGANNATH POLYMERS — PVT. LTD. —

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## 8. Company property

You will always maintain in good condition Company property, which may be entrusted to you for official use during the course of your employment and shall return all such property to the Company prior to relinquishment of your charge, failing which the cost of the same will be recovered from you by the Company.

## 9. Borrowing/accepting gifts

You will not borrow or accept any money, gift, reward or compensation for your personal gains from or otherwise place yourself under pecuniary obligation to any person/client with whom you may be having official dealings.

#### 10. Termination

- Your appointment can be terminated by the Company, without any reason, by giving you not less than two months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.
- 10.2 You may terminate your employment with the Company, without any cause, by giving no less than six months' prior notice or salary for unsaved period, left after adjustment of pending leaves, as on date.
- without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company.



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## JAGANNATH POLYMERS

— PVT. LTD. —

A unit of Poly film, Rolls and Tapes with multicolour printing

to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

## 11. Three Year Contract Sum:

Company is concerned about long term working benefits of its employees and hence we have introduced a Three year contract sum to your salary schedule. A fixed amount of salary will be kept as security deposit towards your integrity towards the company and your post. The first year's sum will be paid to you after completion of three years job tenor in the company and followed each year accordingly. If you abide to the terms of termination as mentioned in clause 10 of this appointment letter, all credit sum will be paid at the time of termination. If your termination comes under clause 10.4 or 12.5 of this document, the company can forfeit the sum without any cause. You may refer the annexure 1 for the contract sum.

## 12. Confidential Information

12.1 During your employment with the Company you will devote your whole time, attention and skill to the best of your ability for its business. You shall not, directly or indirectly, engage or associate yourself with, be connected with, concerned, employed or engaged in any other business or activities or any other post or work part time or pursue any course of study whatsoever, without the prior permission of the Company.

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## JAGANNATH POLYMERS — PVT LTD —

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confidential the records, documents and other Confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

- **12.3** At no time, will you remove any Confidential Information from the office without permission.
- **12.4** Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- 12.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.





ΠΝ No.: 08922152234

ECC No.: AAACJ 9569N XM001 Service Tax No.: AAACJ 9569N ST001 CIN: U25201RJ1995PTC010444 JAGANNATH POLYMERS

— PVT. LTD. —

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IE CODE: 13,000,01634 which is sometimes that the company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

## 14. Applicability of Company Policy

The Company shall be entitled to make policy declarations from time to time pertaining to matters like leave entitlement, maternity leave, employees' benefits, working hours, transfer policies, etc., and may alter the same from time to time at its sole discretion. All such policy decisions of the Company shall be binding on you and shall override this Agreement to that extent.

## 15. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of JAIPUR only.

## 16. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to receiving your acceptance and to working with you.

Thanks & Regards

P M Agrawal

Y20INOZ

Director

Jagannath Polymers Pvt. Ltd

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IE CODE: 1309001634

# JAGANNATH POLYMERS — PVT. LTD. —

A unit of Poly film, Rolls and Tapes with multicolour printing

## **Schedule I - Compensation Details**

### **Salary Structure**

Basic Salary	INR 5120/-
Allowance H1	INR 3840/-
Allowance D1	INR 3840/-
Total Gross Salary	INR 12800/-
Deductions (ESI and PF)	INR 838/- (224+614)
In Hand Salary	INR11961/-
Employer's ESI and PF	INR 1222/-(608+614)
Total PF Contribution	INR 1228/-
Three years contract sum	INR 1000/-
Monthly CTC	INR 14022/-
Yearly CTC	INR 180268/-
Marketing Allowances	Extra as actual

Note: You will receive salary, and all other benefits forming part of your remuneration package subject to, and after, deduction of tax at source in accordance with applicable law.

All the payments will be done to concerned bank accounts on or before 7<sup>th</sup> of every month.



ECC No.: AAACJ 9569N XM001 Service Tax No.: AAACJ 9569N ST001 CIN: U25201RJ1995PTC010444

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# JAGANNATH POLYMERS — PVT. LTD. —

A unit of Poly film, Rolls and Tapes with multicolour printing

## Schedule II - Employee Duties & Responsibilities

#### **Duties:**

You will be employed as Marketing Engineer-Films and Tapes Division and handle the domestic and international marketing of the company. Your duties will include contacting customers via various means, visiting them, taking regular follow-ups, generate leads, accepting orders, receiving payments on company behalf and keeping your customer base happy with your services.

## Responsibilities:

You will be fully resposible for following

- 1. Generating business leads
- 2. Following up with existing leads and customers
- 3. Meeting clients in person
- 4. Steady and classy business development
- 5. Collection of payments, cheques and recievables
- 6. Tuning customers with production
- 7. Accepting additional roles as the company may require
- 8. Showing integrity towards company and its policies

Also, company may change your duties and resposibilities at any time depending on your work and capabilities.





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# JAGANNATH POLYMERS — PVT. LTD. —

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Subject: Appointment for post of Marketing Engineer –Films and Tapes Division

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## 2. Job title

Your job title will be Marketing Engineer- Films and Tapes Division, and you will report Mr. Piyush Singhal, Business Manager, JPPL Films and Tapes Division and Mr. P M Agrawal, Director, JPPL.

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## JAGANNATH POLYMERS

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Your salary and other benefits will be as set out in Schedule 1, hereto.

## 4. Place of posting

You will be posted at manufacturing facility of the company at G-183, Udyog Vihar, Jaitpura, Jaipur. You may however be required to work at any place of business, which the Company has, or may later acquire.

#### 5. Hours of Work

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## 6. Leave/Holidays

- **6.1** The Company shall notify a list of declared holidays in the beginning of each year.
- 6.2 You are entitled for one paid leave every week, i.e. weekly off.

#### 7. Nature of duties

You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in Schedule II hereto.

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# JAGANNATH POLYMERS — PVT. LTD. —

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## 9. Borrowing/accepting gifts

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#### 10. Termination

- Your appointment can be terminated by the Company, without any reason, by giving you not less than two months' prior notice in writing or salary in lieu thereof. For the purpose of this clause, salary shall mean basic salary.
- 10.2 You may terminate your employment with the Company, without any cause, by giving no less than six months' prior notice or salary for unsaved period, left after adjustment of pending leaves, as on date.
- without any notice period or termination payment, if it has reasonable ground to believe you are guilty of misconduct or negligence, or have committed any fundamental breach of contract or caused any loss to the Company.



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to the Company all property; documents and paper, both original and copies thereof, including any samples, literature, contracts, records, lists, drawings, blueprints, letters, notes, data and the like; and Confidential Information, in your possession or under your control relating to your employment or to clients' business affairs.

## 11. Three Year Contract Sum:

Company is concerned about long term working benefits of its employees and hence we have introduced a Three year contract sum to your salary schedule. A fixed amount of salary will be kept as security deposit towards your integrity towards the company and your post. The first year's sum will be paid to you after completion of three years job tenor in the company and followed each year accordingly. If you abide to the terms of termination as mentioned in clause 10 of this appointment letter, all credit sum will be paid at the time of termination. If your termination comes under clause 10.4 or 12.5 of this document, the company can forfeit the sum without any cause. You may refer the annexure 1 for the contract sum.

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TIN No.: 08922152234

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confidential the records, documents and other Confidentiality and keep as confidential the records, documents and other Confidential Information relating to the business of the Company which may be known to you or confided in you by any means and you will use such records, documents and information only in a duly authorized manner in the interest of the Company. For the purposes of this clause 'Confidential Information' means information about the Company's business and that of its customers which is not available to the general public and which may be learnt by you in the course of your employment. This includes, but is not limited to, information relating to the organization, its customer lists, employment policies, personnel, and information about the Company's products, processes including ideas, concepts, projections, technology, manuals, drawing, designs, specifications, and all papers, resumes, records and other documents containing such Confidential Information.

- **12.3** At no time, will you remove any Confidential Information from the office without permission.
- **12.4** Your duty to safeguard and not disclose Confidential Information will survive the expiration or termination of this Agreement and/or your employment with the Company.
- 12.5 Breach of the conditions of this clause will render you liable to summary dismissal under clause above in addition to any other remedy the Company may have against you in law.





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IE CODE: 13,000,01634 which is sometimes that the company at its registered office address. Notices may be given by the Company to you at the address intimated by you in the official records.

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#### 15. Governing Law/Jurisdiction

Your employment with the Company is subject to Indian laws. All disputes shall be subject to the jurisdiction of JAIPUR only.

### 16. Acceptance of our offer

Please confirm your acceptance of this Contract of Employment by signing and returning the duplicate copy.

We welcome you, and look forward to receiving your acceptance and to working with you.

Thanks & Regards

P M Agrawal

Y20INOZ

Director

Jagannath Polymers Pvt. Ltd

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# JAGANNATH POLYMERS — PVT. LTD. —

A unit of Poly film, Rolls and Tapes with multicolour printing

# **Schedule I - Compensation Details**

#### **Salary Structure**

Basic Salary	INR 5120/-
Allowance H1	INR 3840/-
Allowance D1	INR 3840/-
Total Gross Salary	INR 12800/-
Deductions (ESI and PF)	INR 838/- (224+614)
In Hand Salary	INR11961/-
Employer's ESI and PF	INR 1222/-(608+614)
Total PF Contribution	INR 1228/-
Three years contract sum	INR 1000/-
Monthly CTC	INR 14022/-
Yearly CTC	INR 180268/-
Marketing Allowances	Extra as actual

Note: You will receive salary, and all other benefits forming part of your remuneration package subject to, and after, deduction of tax at source in accordance with applicable law.

All the payments will be done to concerned bank accounts on or before 7<sup>th</sup> of every month.



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# JAGANNATH POLYMERS — PVT. LTD. —

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# Schedule II - Employee Duties & Responsibilities

#### **Duties:**

You will be employed as Marketing Engineer-Films and Tapes Division and handle the domestic and international marketing of the company. Your duties will include contacting customers via various means, visiting them, taking regular follow-ups, generate leads, accepting orders, receiving payments on company behalf and keeping your customer base happy with your services.

#### Responsibilities:

You will be fully resposible for following

- 1. Generating business leads
- 2. Following up with existing leads and customers
- 3. Meeting clients in person
- 4. Steady and classy business development
- 5. Collection of payments, cheques and recievables
- 6. Tuning customers with production
- 7. Accepting additional roles as the company may require
- 8. Showing integrity towards company and its policies

Also, company may change your duties and resposibilities at any time depending on your work and capabilities.





Ref No: JPR-ATPL-JK lakshmipat -201704 Date:-10-05-2017

# **Letter of Intent**

Dear Nikhil Pandey,

This is in reference to the Campus Placement held in your college. We are Pleased to offer you as GET (**Graduate Engineer Training**) in our Company.

We welcome you to join our company, this is the letter of intend to inform you about the hiring procedure and summation of your required attested documents.

The offer letter will be provided to you in the month of May-June 2017 for your joining.

Joining will be completely based on the project and Location will be based on projects.

You need to accept all the terms & conditions of the offer letter.

This appointment has been made based on the information furnished in your application for employment and subsequent interviews. If, at any time in future, it comes to light that any of the information is incorrect or any relevant information has been withheld, then your employment is liable to be terminated without notice.

You do not comply with instructions or regulations imposed by the Company or any of the terms and conditions of your employment with the Company.

As per the company requirements or projects you must be ready to move anywhere in India.

#### On Job Training (3 Months)

Trainee will be moved to fulltime Job post successful completion of this training.

The duration of training will depend upon the performance during the training and would range between 0-90 days.

CTC during training: 1.44 LPA ((TA + Mob)-3000/+Accomodation-3000/+Stipend-6000/)



### **Designation: Technical Engineer**

Post successful completion of training after 3 Months the remuneration would be as following.

CTC Post Training: 1.8-2.4 LPA ((TA + Mob)-3000/+Accomodation-3000/+DA-3000/+Salary-6500/)

Salary will depend on performance during 3month training

Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this appointment and return the same to us.

Whilst welcoming you to the Arden Group, we wish you good luck and a very bright career with us.

For Arden Telecom Pvt. Ltd.

For Arden Telecom Pvt. Ltd.

Authorised Signatory

HR Manager

I understand that the information on this form is solely for use by the Company and is considered confidential information that will be handled in accordance with the Arden Telecom Pvt. Ltd. Employment Privacy Policy.

Name Of Employee:
Location:-
Date-
Signature-



June 10, 2017

Ref.POMT1094

Dear Mr.PRAMIT KUMAR MUNSHI (MTJ2365) Process JKLU JAIPUR

#### SUBJECT: PROVISIONAL OFFER LETTER

This is with reference to your participation at campus recruitment drive & subsequent final interview; we are pleased to offer you the post of "MANAGEMENT TRAINEE" in our organization on the following terms and conditions.

- You will be trained in the areas of our commercial vehicle financing and responsible for growth & development of our Commercial Vehicle Finance Business.
- 2. You are likely to be posted to any of our Zonal/Regional/Branch Offices located across India.
- 3. You will be paid a total remuneration of Rs.2,16,000/-p.a.(which is inclusive of Stipend & other allowances)
- 4. You will be in six months on-the-job Training followed by six months Probation effective from the date of joining. After successful completion of training and probation, you will be confirmed in the services of the company.
- You are advised to send us scan (or) in hard copy of the below specified documents within 1 month of result declaration by University and only after verification of the certificate; you shall be intimated about your joining date
- a. Educational qualifying degree/provisional certificate and Mark sheets
- b. AADHAR card, PAN Card and Driving License Copy

This letter is just a confirmation of your provisional selection with us and cannot be treated as an Appointment Letter and the same can be withdrawn or revoked at the sole discretion of the Management. The detailed appointment letter will be given to you at the time of joining.

Kindly sign and return to us the duplicate copy of this letter as a token of your acceptance of this offer.

We welcome you to Shriram Transportation Finance Company limited.

Thanking you,

For SHRIRAM TRANSPORT FINANCE CO. LTD.

RAYMOND REBELLO

VICE PRESIDENT - PERSONNEL & INFRA

(ACCEPTED)

Note: - Offer Acceptance Copy/Educational documents (Post declaration of your results) should reach us at hrd@shriramvalue.in or HR Department, Shriram Value Services Limited, No 8, 3rd Cross Street, CIT Colony, Mylapore, Chennai - 600004. (Phone No.044 - 42913019/3052).

#### **Shriram Transport Finance Company Limited**



Date: 28-October-2016

www.streebo.com

**Sub: Training letter** 

#### Dear Vignesh,

#### Congratulations!!!

We are delighted to extend an offer for training at **Streebo Solutions Pvt. Ltd.**, Ahmedabad, India. We feel that your skills and background will be valuable assets in further enhancing Streebo's position as a leader in software automation.

We know that you will enjoy the business, the people, and the challenges associated with the assignments. We think you will discover you have much in common with your colleagues at Streebo - like you, they are highly-creative, innovative people who like what they do. If you haven't already, you will see that they share your passion and commitment to excellence.

We are confident we have the right teams in place to accomplish great things in the coming weeks and months. Even more exciting is the long-term future and our ability to positively impact our customers' bottom lines. We look forward to this exciting chapter and to celebrating our victories!

You will report to the Team Leader assigned to you. Training is Full Time for 6 months which might extend based on your performance evaluation. Training starts from 2<sup>nd</sup> January 2017.

You will be paid a consolidated college project reimbursement of **Rs.3500** monthly during your training period.

Timing of Training will be 10:00 AM to 7:00 PM.

You are requested to join us on or before 2<sup>nd</sup> January, 2017.

Following successful completion of training period, you will be evaluated for permanent employment with the company on below listed salary band based on your overall performance.

Bands	CTC/annum
A+	₹ 348,000
А	₹ 320,000
B+	₹ 300,000
В	₹ 280,000
С	₹ 240,000

Criteria for evaluation will be:

- 1. Academic Performance
- 2. Written test score
- 3. Training Performance
- 4. Mentor's Evaluation
- 5. Blogs and Training Material contribution



#### **JOINING FORMALITIES**

www.streebo.com

You are requested to report at the following address to complete your joining formalities and all future correspondence:

Streebo Solutions Pvt. Ltd., A 714 -Siddhi Vinayak Tower, Off. S.G Highway, Makarba, Ahmedabad - 380051 The below mention documents are required at the time of your Joining.

1. Education Qualification.

Mark sheets and certificates of X th, XII th and Graduation & Post Graduation (if any).

2. Work Experience

Experience & Relieving certificates of your current & previous employers. Latest Pay Slip & Form – 16.

- 3. Three Passport size photographs (preferably color)
- 4. One residential Address proof document (Electricity Bill/Telephone Bill/Driving License)
- 5. Xerox copy of PAN Card
- 6. Xerox copy of Passport

This offer is contingent on you signing the Terms of Employment agreement as well as the Non-Compete agreement with Streebo. A copy of these will be provided to you upon request. The company reserves the right to modify any terms in this letter with or without cause and notice.

Please do not hesitate to contact us if you require any clarification.

Sincerely Yours,

For, Streebo Solutions Pvt. Ltd.

Sarfaraz Malek **Associate Partner** 

S. el stuler

#### **ACKNOWLEDGEMENT & ACCEPTANCE:**

I have read and understood the above terms and conditions and hereby give m	v accentance of the same
---	--------------------------

Signature:	Date:



Ref No: JPR-ATPL-JK lakshmipat -201702 Date:-10-05-2017

#### **Letter of Intent**

Dear Rajat Rohilla,

This is in reference to the Campus Placement held in your college. We are Pleased to offer you as GET (**Graduate Engineer Training**) in our Company.

We welcome you to join our company, this is the letter of intend to inform you about the hiring procedure and summation of your required attested documents.

The offer letter will be provided to you in the month of May-June 2017 for your joining.

Joining will be completely based on the project and Location will be based on projects.

You need to accept all the terms & conditions of the offer letter.

This appointment has been made based on the information furnished in your application for employment and subsequent interviews. If, at any time in future, it comes to light that any of the information is incorrect or any relevant information has been withheld, then your employment is liable to be terminated without notice.

You do not comply with instructions or regulations imposed by the Company or any of the terms and conditions of your employment with the Company.

As per the company requirements or projects you must be ready to move anywhere in India.

#### On Job Training (3 Months)

Trainee will be moved to fulltime Job post successful completion of this training.

The duration of training will depend upon the performance during the training and would range between 0-90 days.

CTC during training: 1.44 LPA ((TA + Mob)-3000/+Accomodation-3000/+Stipend-6000/)



### **Designation: Technical Engineer**

Post successful completion of training after 3 Months the remuneration would be as following.

CTC Post Training: 1.8-2.4 LPA ((TA + Mob)-3000/+Accomodation-3000/+DA-3000/+Salary-6500/)

Salary will depend on performance during 3month training

Kindly sign the copy of this letter indicating your acceptance of the above terms and conditions of this appointment and return the same to us.

Whilst welcoming you to the Arden Group, we wish you good luck and a very bright career with us.

For Arden Telecom Pvt. Ltd.

For Arden Telecom Pvt. Ltd.

Authorised Signatory

HR Manager

I understand that the information on this form is solely for use by the Company and is considered confidential information that will be handled in accordance with the Arden Telecom Pvt. Ltd. Employment Privacy Policy.

Name Of Employee:
Location:-
Date-
Signature-



Transasia Bio-Medicals Ltd., Transasia House, 8 Chandivali Studio Road, Andheri (East), Mumbai - 400 072 Tel: +91 22 4030 9000 Fax: +91 22 2857 3030 Email : transasia@transasia.co.in CIN : U33110MH1985PLC036198



TBM/HR/INT/2017

Mr. Rajat Rohilla Haryana

16-Jun-17

Contact No. 8952820977

Dear Mr. Rajat Rohilla.

Further to the various discussions had recently; we are pleased to offer you the position of **Trainee - Sales Executive** at **Ambala**. The emoluments and terms & conditions were explained to you during our meeting.

The Mediclaim Premium, one of the components in the salary structure, is towards those declared for medical coverage (if applicable).

At the time of joining, please bring along your Original educational certificates, PAN Card, Residential Address Proof, two passport size photographs (White Background), previous employment related documents such as relieving and/or experience letter, salary slips with attested photocopies thereof, for verification and submission. Also, do carry your banking details; preferably HDFC; for enabling temporary financial transactions if needed.

Your appointment is subject to your medical fitness by our Medical Consultants and verification of your testimonials.

You would join our organization on or before June 22, 2017.

If the above terms & conditions are acceptable, please sign the copy as a token of acceptance & return us back on the same day.

Within a week of your joining us, you would be required to Log-In the ERP system & submit your investment declaration in the prescribed format to ensure proper income tax deduction and submit Form 16 issued by your previous employer.

We look forward to a long & mutually fruitful association.

Yours truly

FOR TRANSASIA MOMEDICALS LTD.

55

Vaibhav Pagedar

Assoc. Vice President - HR

1. I accept the offer for the above post

2. I will be joining on \_\_\_\_\_

3. Signature:









June 16, 2017

#### PRE -EMPLOYMENTMEDICAL EXAMINATION

Dear Mr. Rohilla,

You are required to undergo the pre – employment medical examination. The details of the tests to be conducted are as below.

You would be reimbursed an amount of maximum Rs. 600/- only by the company for the medical examination.

Sr. No.	TESTS		
1	General Body Health Check – Up :	CBC,ESR, Urine Routine, Blood Group & Rh Factor, X- Ray Chest	
2	General Physical	Height, Weight, Blood Pressure, Near And Far	
3	Examination:	Far Vision, History etc.	
4	Diabetes Panel:	Fasting Blood Sugar	
5	Cardiac Risk Profile:	Total Cholesterol & ECG.	

#### Note:

- 1. You need to fast for minimum 12 hrs. (You can have water but no tea, coffee, breakfast in the morning.).
- 2. You are required to show these reports to an MBBS Doctor and obtain a medical fitness certificate from him/ her.

Regards,

Seymy?

Supriya Kangutkar Dy. Manager - HR



June 27th, 2017

#### **Runjhun Agarwal**

6/28, Chitrakoot Scheme, Near Ajmer Road, Jaipur - 302021

#### Dear Ms. Runjhun Agarwal,

With reference to your interviews and discussions with us we are pleased to offer you the position of **Strategic Account Manager** on the terms and conditions as set forth below:

**1. Date of Commencement** : 30<sup>th</sup> June 2017

**2. Probation Period** : Six months from the date of commencement.

**3. Scope of Work** : The scope of your work/duties/expected skill sets/expected performance etc. have been discussed with and explained to you during your interviews and discussions.

- **4. Place of Work** : Your current place of work will be Ahmedabad, however you may be deputed at the parent/associate company sites, client sites or partner sites outside of Ahmedabad (Overseas or other India metros).
- **5. Salary** : Your gross annual remuneration will be **Rs 2,65,000/- (Rupees Two Lac(s) Sixty Five Thousand only)** on CTC (Cost-to-the-Company) basis. The CTC break up will generally be as per Company policy and applicable tax provisions from time to time. The primary components of your CTC initially shall be as per Exhibit A attached.

#### 6. Notice of Termination

- i. During the probation period, the employment may be terminated any time by giving 15 days' notice in writing by either side.
- ii. "If, however, it is any time found that any representation made by you to the Company prior to this Offer being made to you including but not limited to any verbal representation, any information contained in your Curriculum Vitae, any supporting document or any other factual matter concerning you was not entirely correct or truthful; then your employment shall be liable for summary dismissal without any notice, payment in lieu of notice or any compensation. Further, in such a case, the Company shall have the right to seek such other remedies as may be available to it in law including the right to damages, prosecution etc".

**7. Counterparts** : This Offer and its Acceptance may be executed in multiple counterparts, each of which shall have the force and effect of an original.

#### 8. General

- i. Please note that the contents of this Offer and any subsequent Employment Letter/Agreement are confidential and shall not be discussed with any other person.
- ii. The Company may from time to time revise its HR policies and, subject to those being applied generally to all or a class of employees without discrimination, and being lawful, will apply to you ipso facto;

We welcome you within our fold and trust that your association with ECW will be exciting and mutually rewarding.

This Offer is valid for 7 days. This offer is subject to Document Verification & Positive reference check from your recent and / or previous employer. You are requested to return the duplicate copy of this letter, duly signed by you in token of your acceptance of the above Offer.

#### **Annexure**

Name: Ms. Runjhun Agarwal,

#### **Annual CTC**

	Particular	Yearly (Amount in Rs.)
a.	Basic	93,888
b.	HRA	46,944
C.	LTA	4,694
d.	Other Allowances	69,207
e.	Medical Reimbursements	15,000
f.	Shift Allowance	24,000
g.	Company's Contribution to PF	11,267
Total		2,65,000

The above remuneration is subject to deduction of Income Tax, Professional Tax, PF and any other taxes as per law subsisting from time to time.

If applicable, the bonus amount shall be paid in two parts i.e. every six months.

It is understood that the Company offers the CTC hereinabove stated. The components of CTC could change, though its quantum will not, depending on the Company HR policies, tax law, industry practice etc. at the discretion of the Company and subject to any such change being consistent with tax and other applicable regulations.



# LLOYD INSULATIONS (INDIA) LTD.



14/HR/E1

May 24, 2017

Mr. Sanyam Kumar Jain, 112, Sewata Ki Gali, Sakhoon, Jaipur, Rajasthan-303008

SUB: APPOINTMENT AS SITE ENGINEER, ON CONTRACT FOR A PERIOD OF SIX MONTH W.E.F. 15<sup>TH</sup> MAY 2017 TO 30<sup>TH</sup> NOVEMBER 2017

Dear Sir,

This has reference to your application for employment dated 15/05/2017 and the subsequent interview with us, we are pleased to inform you that you have been appointed as SITE ENGINEER, CEA, w.e.f. 15.05.2017 to 30.11.2017 on the following terms and conditions:-

- You will be paid a Basic Salary of Rs.7000/- (seven thousands only) per month. 1.
- You shall be entitled for a House Rent Allowance of 60% of your basic salary per month. 2.
- You will be entitled for Conveyance Allowance Rs.1250/- per month. 3.
- You will be entitled for mobile reimbursement of Rs.500/- per month. 4.
- 5. You will be entitled for construction Allowance Rs.3500/-per month.
- You shall be entitled for PF, Medical & Bonus as per rules of the Company. 6.
- Please be informed that you will not be entitled for any other benefits other than the 7. emoluments as said above in this contract letter.
- 8. Be it clearly understood and agreed that the vacancy is for a fixed period of employment and as such the appointment is being made on contractual basis for a fixed period of Six Months provided your services are found satisfactory. In case your services are not found satisfactory your services are liable to be terminated by the company without any notice/compensation.
- The contractual appointment will automatically come to an end on the expiry of the specified 9. period and no notice pay or retrenchment compensation will be payable to you by us. Since the appointment is being made for a specified period you will neither have any right nor lien on the job held by you. Also you will not claim regular employment even if there is such a vacancy for the post held by you or otherwise.
- 10. You will be entitled to one month notice or emoluments of one month in lieu thereof and no other compensation or remaining wages for unexpired period of contractual and fixed period of appointment be payable to you by the company if your services are terminated before the aforesaid specified and fixed period of your service. However, you shall have to give at least one months' notice, should you desire to leave the Company or you need to deposit one months' salary / wages in lieu of the notice period to the Company.

Contd.....2/-



CIN NO.: U74210DL1977PLC008629



KALKAJI INDUSTRIAL AREA, NEW DELHI - 110019 PHONES: 011 - 30882900 - 906 FAX: 011 - 30882894 - 895 Email: lloyd@del2.vsnl.net.in / LII\_DELHI@eth.net



Visit us on: www.lloydinsulation.com / www.lloydinsulations.com Registered Office: Punj House, M-13, Connaught Place, New Delhi - 110 001, India





- 11. You will be required to be efficient, honest and provide satisfactory services in the area of your responsibility that may be assigned to you from time to time.
- 12. In case of exigencies of work you may be required to be transferred to any other plant/division/department where the company or group company may have its office, branch, unit or project sites for work either at present or may have at any time in future.
- 13. You will devote your whole time and attention to the interest of the company and not engage yourself in any other work either paid or in honorary capacity.
- 14. You appointment is being made on the basis of your particulars such as qualification, experience etc., as given by you in your application for employment on contractual basis and in case any information as given by you if found false or incorrect your appointment will be deemed void and liable for termination without any notice/compensation in lieu of notice.
- 15. Your address as indicated in your application for employment shall be deemed to be correct for sending any communication to you. Every communication addressed to you at the given address shall be deemed to have been served upon you.
- 16. You will only be entitled for 12 days Leave during your Contract period.
- 17. You will abide by the rules/ regulations/ office orders enforce and framed by the company from time to time. In relation to your service conditions, which will form part of terms of your employment.
- 18. In case there is any change in your permanent/present address you will intimate the same in writing to the personal department within three days from the date such change and get such change of address recorded.
- 19. Your date of joining is 15.05.2017
- 20. You are requested to sign the duplicate copy of this letter of appointment as token of your acceptance.

Thanking you,

Yours faithfully,

For LLOYD INSULATIONS (INDIA) LIMITED

RDS CHHATWAL
VICE PRESIDENT (HR)



16th March 2017

Mr. Shilp Kakva

JK LAKSHMIPATI UNIVERSITY

Dear Shilp

With reference to our discussion on 16<sup>th</sup> March 2017, we are pleased confirm you as "Application Engineer Trainee". During training period of one year you shall abide to the below mentioned guidelines.

- 1. The Training period shall be effective for one year.
- A stipend amounting to Rs 300,000/- p.a. (Rupees Three Lacs Only per annum, subject to tax deducted at source) will be paid on or before 07<sup>th</sup> day of every succeeding English Calendar month.
- Your place and date of joining shall be communicated to you at the earliest. You shall abide by the rules of the posted location.
- In case you require taking leave during this period, you may avail so to the maximum of 20 days during this period. However, this can be done on approval of your Reporting.
- 5. You will be required to maintain strict confidentiality on all matters entrusted upon you.
- 6. At the end of the training program you are required to make a short presentation (Evaluation process) to Vice President - HR stating your learning during the year. Post the evaluation you shall be absorbed in to the permanent roles of the company

Please sign the letter as a token of your acceptance of the terms and conditions mentioned above.

for J. K. Fenner (India) Ltd

Amal Varma

Vice President - Corp Human Resources

al bank





June 2, 2017

VINAY SINGH TANWAR,

194- JASWANT NAGAR, KHATIPURA.

JAIPUR- 302012,
India.

Subject: Appointment for post of Marketing Engineer –Woven Sacks and Coated Papers Division

Dear Mr. VINAY SINGH TANWAR,

We are pleased to offer you, the position of Marketing Engineer for Woven Sacks and Coated Papers division with Jagannath Industries Pvt. Ltd. (the 'Company') on the following terms and conditions:

#### 1. Commencement of employment

Your employment will be effective, as of September 5, 2017. Time from your joining to your employment will be treated as training period. The training period will be expanses only paid period with upper cap of Gross salary as per attached annexure 1 in this document.

#### 2. Job title

Your job title will be Marketing Engineer- Woven Sacks and Coated Papers division, and you will report Mr. Punit Singhal, Business Manager, JIPL Woven Sacks and NDUS Coated Papers division and Mr. Mohit Agrawal, Director, JIPL

'Jagannath House'

P.N. 222, JDA Industrial Area, Jaitpura, Jaipur, Rajasthan, India - 303 704 Phone: +91 1423 224500, Email: info@jagannathindustries.com

www.linkedin.com/in/abhishek-choudhary-5a738456 (LinkedIn)

Top Skills

Microsoft Excel Leadership

Management

# **Abhishek Choudhary**

Working in Axis Bank as a Relationship Manager Tonk

# Experience

Axis Bank Relationship Manager January 2018 - Present (3 years 5 months) Rajasthan, India

Protiviti Summer Internship May 2016 - July 2016 (3 months) Gurgoan

Internal Audit with superior.

### Education

Institute of Management JK Lakshmipat University

Master of Business Administration (MBA), Marketing & Finance · (2015 - 2017)

Manipal University Jaipur BCA, Computer Applications · (2012 - 2015)

www.linkedin.com/in/aftabkhan-815740b7 (LinkedIn)

### Top Skills

Customer Service
AutoCAD Civil 3D
QGIS APPLICATION

#### Languages

Arabic

English

# **AFTAB KHAN**

Student at JK Lakshmipat University -Jaipur Jaipur

# Experience

Galfar Engineering & Contracting SAOG Intern May 2016 - July 2016 (3 months) Sultanate of Oman

Galfar Engineering & Contracting SAOG Internship May 2015 - July 2015 (3 months) Muscat Governorate, Oman

#### Education

JK Lakshmipat University -Jaipur
Bachelor of Technology (B.Tech.), Civil Engineering (2013 - 2017)

PP School -Rajsthan
Class 12, Science (2011 - 2012)

www.linkedin.com/in/akshaykumar-godiya-730b6a110 (LinkedIn)

#### Top Skills

Marketing Team Management Management

#### Languages

English Hindi

#### Certifications

Google Analytics for Power Users DIGITAL SKILLS: DIGITAL MARKETING

# Akshay Kumar Godiya

Associate Media Analyst at Publicis Sapient Jaipur

# Summary

Passionate, Cross-Functional, Creative and Result-Oriented Digital Marketing Professional With Over 2.5+ Years of Experience of Digital Marketing, Marketplaces Like Amazon, eBay, Walmart & Wish etc. I'm a Believer that Data Should Drive Decisions, But With First Creativity To Support it, All With The Goal of Aggressively Growing the Business or Idea.

I have an Experience In Digital Marketing Paid Media Of 1.5+ Years, Where I am Solely Focused Towards the Google Ads, Google Analytics & Merchant Center. In Google Ads I am Focused Towards the Search Ads, Shopping Ads & Display ads & Trying to work Harder & Increase More over Skills To provide the Best Possible Outcomes From Google ads.

I Had over 6+ Certification of Google ads & Google Analytics. Also, Working on Enhancing the knowledge to Get into More paid Advertising Field to Explore My Capability.

Experienced Marketing Executive with a demonstrated history of working in the Jewelry industry. Skilled in Management, Sales, Leadership, Marketing, and Team Management. Strong marketing professional Post-graduated from JK lakshmipat university.

Experienced in Preparing Strategies and Plan For US Based Amazon & eBay Campaigns and Promotions, Analyzing Customer and Market Trends, Enhancing the brand content to drive more sales.

# Experience

Publicis Sapient
Associate Media Analyst
April 2021 - Present (2 months)

Gurugram, Haryana, India

W3Era Technologies
Digital Marketing Executive
February 2019 - April 2021 (2 years 3 months)
Jaipur Area, India

Vaibhav Global Limited E-Marketing executive August 2017 - February 2019 (1 year 7 months) Jaipur Area, India

Sales & Promotions as well as analysis of portals like Amazon, Ebay, Walmart etc. Preparing the strategies and Plan for Campaigns and promotions to increase more conversion rate. Analysis of Customer and Market trends, Enhancing the brand content.

### Education

JK Lakshmipat University

Master of Business Administration (M.B.A.), Marketing &

Finance · (2015 - 2017)

University of Rajasthan

Bachelor of Business Administration - BBA, Business, Management,

Marketing, and Related Support Services · (2012 - 2015)

www.linkedin.com/in/anurag-singh-57275196 (LinkedIn)

#### Top Skills

Leadership
Communication skills
Team Motivation

# **Anurag Singh**

Sales Officer at JK Tyre & Industries Ltd.

Ghaziabad

# Experience

JK Tyre & Industries Ltd.

3 years 11 months

Sales Officer

July 2017 - Present (3 years 11 months)

Hisar Area, India

Handling direct sales B2B & B2C.

Channel Partners Development.

Handling an area of over 160 km.

Product analysis and inventory management.

#### Sales Trainee

July 2017 - January 2018 (7 months)

Cuttack Area, India

#### JTEKT SONA AUTOMOTIVE INDIA LIMITED

**Summer Trainee** 

January 2016 - May 2016 (5 months)

Plot no. 26, Sector - 5, Bawal, Rewari, Haryana

Summer Training on the project - Reduce Torque Variation in Alto model Steering Column

### Education

#### JK LAKSHMIPAT UNIVERSITY

Master of Business Administration - MBA, Operations Management and Marketing Management · (2015 - 2017)

JK Lakshmipat University

Engineer's Degree, Mechanical Engineering (2012 - 2017)

Modern Academy Senior Secondary School

Matriculation, Science · (2010 - 2012)

Modern Academy Sr. Sec. School

High School · (2004 - 2010)

www.linkedin.com/in/ashish-bohra-a355b3121 (LinkedIn)

Top Skills

**AutoCAD** 

STAAD-Pro

Project and Construction Management

# Ashish Bohra

GET at arvind smart space Itd Civil Engineering Student at jk lakshmipat university

Jaipur

# Experience

Mahima Group of Developers as trainee

March 2014 - July 2014 (5 months)

at mahima elanza jaipur

i worked as trainee here . observed site work . worked with senior engineers

## Education

JK LAKSHMIPAT UNIVERSITY

Bachelor's degree, Civil Engineering · (2013 - 2017)

www.linkedin.com/in/atulmantri-59a683114 (LinkedIn)

### Top Skills

Microsoft Office Customer Service Management

# atul mantri

Reliance Mutual Fund Udaipur

# Experience

Reliance Mutual Fund Retail Business Development September 2018 - Present (2 years 9 months) Udaipur Area, India

#### **OPPO**

Sales Executive June 2017 - Present (4 years) Rajasthan, India

IFFCO e-Bazar Limited Management Trainee May 2017 - June 2017 (2 months) New Delhi Area, India

### Education

j k lakshmipat university Engineer's Degree, Information Technology · (2008 - 2012)

www.linkedin.com/in/dchawda (LinkedIn)

### Top Skills

Team Management
Project Management
AutoCAD

# Languages

Hindi

English

### Certifications

•••

# Dharmendra Chawda

#### Instructor

Rajasthan

# Experience

Govt ITI Kuchaman City Instructor April 2019 - Present (2 years 2 months)

### Education

JK Lakshmipat University

B.Tech (Mechanical), Mechanical Engineering · (2013 - 2017)

www.linkedin.com/in/diptanshukeshote-789a82117 (LinkedIn)

#### Top Skills

Management
Public Speaking
Strategic Planning

#### Languages

English
hindi (Native or Bilingual)
Marwari (Native or Bilingual)

# Diptanshu Keshote

Student at Jk lakshmipat university

Greater Toronto Area, Canada

# Summary

I am a self-confident and enthusiast person, want to get associated with an orgnization wherein one can show his skills.

# Experience

Shell

Sales Associate

September 2019 - Present (1 year 9 months)

Toronto, Ontario, Canada

Kognitive Marketing Field Marketing Representative April 2019 - September 2019 (6 months)

Toronto, Ontario, Canada

- Interfaced with clients to promote Bank of Montreal Financial product.
- Accumulate client's accession to serve our BMO financial Product to customer.

Tata Motors Junior Project Lead December 2016 - May 2017 (6 months)

Pune, Maharashtra, India

# Education

**Durham College** 

Post Graduate Certificate, Project Management · (2019 - 2020)

**Durham College** 

Post Graduate Diploma Certificate, NDET- non destructive element testing · (2018 - 2019)

# CADD Centre Training Services Private Limited

Specialization in Mechanical Designing, SolidWorks · (2018 - 2018)

### JK LAKSHMIPAT UNIVERSITY

Bachelor's Degree, Mechanical Engineering · (2013 - 2017)

Kendriya Vidyalaya

· (2000 - 2013)

www.linkedin.com/in/ gaganupadhyay (LinkedIn)

#### Top Skills

Entrepreneurship Google Analytics Start-ups

#### Languages

English (Native or Bilingual) Hindi (Native or Bilingual)

#### Certifications

The Fundamentals of Digital Marketing
Bridge Designing
AutoCAD

# Gagan Upadhyay

Civil Engineer | Digital Marketing Specialist | Social Media Analyst | Jaipur

# Summary

A creative entrepreneur and start-up enthusiast.

# Experience

Resonance Energy Private Limited Senior Engineer September 2020 - Present (9 months) Pali, Rajasthan, India

#### Freelance

Digital Marketing Consultant February 2019 - Present (2 years 4 months)

Jaipur, Rajasthan, India

GAIL (India) Limited Graduate Engineering Trainee August 2018 - July 2019 (1 year) Varanasi Area, India

Verma Traders Site Engineer July 2017 - July 2018 (1 year 1 month) Agra Area, India

CodeSpace Media Private Limited
Digital Marketing Manager
February 2013 - October 2015 (2 years 9 months)
Noida Area, India

Supertech Limited Civil Engineering Intern June 2015 - August 2015 (3 months)

Jaipur Area, India

# Education

#### JK LAKSHMIPAT UNIVERSITY

Bachelor of Engineering (B.E.), Civil Engineering · (2013 - 2017)

Sanskar School, Jaipur

High School, Science · (2011 - 2013)

www.linkedin.com/in/gurdeep-singh-saggu-1a7b68110 (LinkedIn)

# Top Skills

Microsoft Office Microsoft Excel Marketing

#### Languages

Hindi English

# Gurdeep singh saggu

Manager at Spotlight\_jaipur Jaipur

# Experience

Solutions INAS
Accounts and finance associate
June 2017 - Present (4 years)
Jaipur Area, India

Spotlight\_jaipur Manager January 2017 - Present (4 years 5 months) Jaipur, Rajasthan, India

New Perspective Senior Living
Business Consultant
May 2016 - Present (5 years 1 month)
Minneapolis, Minnesota

## Education

jk lakshmipat university

Master of Business Administration (M.B.A.), marketing / international business · (2015 - 2017)

jk lakshmipat university

Master's degree, marketing/ international business · (2015 - 2017)

commerce college jaipur
Bachelor of Business Administration (B.B.A.), Marketing · (2013 - 2015)

www.linkedin.com/in/harshit-singla-31b46511b (LinkedIn)

### Top Skills

Microsoft Office

Matlab

**AutoCAD** 

#### Languages

Punjabi

Hindi

English

#### Honors-Awards

AIR 20 in National Creative Aptitude Test

# Harshit Singla

Electrical Engineer and Entrepreneur Jaipur

# Summary

.

# Experience

SBA Publishing House

Manager

September 2018 - Present (2 years 9 months)

Jaipur, Rajasthan, India

State Load Dispatch Centre (SLCD)

Intern

December 2016 - Present (4 years 6 months)

Jaipur, Rajasthan, India

Suratgarh Super Thermal Power Station, Suratgarh

Interr

May 2015 - June 2015 (2 months)

### Education

JK LAKSHMIPAT UNIVERSITY

Bachelor of Technology (B.Tech.), Electrical Engineering · (2013 - 2017)

Little Flower Convent School, Hanumangarh

· (2005 - 2011)

www.linkedin.com/in/himanshugunani-b41bb4b7 (LinkedIn)

Top Skills

Microsoft Office Customer Service Management

# Himanshu Gunani

Human Resource Manager Jaipur

# Summary

Experienced Human Resources Manager with a demonstrated history of working in the Manufacturing & Ecommerce Industry. Skilled in Recruitment, Employee Engangement, Handling of Employee and Labour Grievances, Sales, Team Building, Public Speaking, and Administration. Strong human resources professional with a Master of Business Administration - MBA focused in Human Resources Management and Marketing from JECRC University.

# Experience

#### **EQUAL**

Senior Executive Human Resources March 2020 - Present (1 year 3 months)

Jaipur, Rajasthan

#### L&T SMART WORLD & COMMUNICATION

Network Engineer

January 2017 - May 2018 (1 year 5 months)

Bharatpur, Rajasthan

- Monitor and Manage Access point using Cisco WLC.
- Create profile and assign access as per WLAN client.
- Responsible for configuration of CISCO Access point.
- · Responsible for allow Internet Wi-Fi Hotspots.
- Monitor and Maintain Video surveillance using VMS-Situator App (Qognify)
- Manage and Maintain Interactive Kiosks.

#### Education

**JECRC University** 

Master of Business Administration - MBA, Human Resources Management and Services · (2018 - 2020)

JK LAKSHMIPAT UNIVERSITY

Bachelor of Technology - BTech, Electrical, Electronics and Communications Engineering · (2013 - 2017)

www.linkedin.com/in/jayant-sharma-0b4b56103 (LinkedIn)

## Top Skills

Management
Public Speaking
Leadership

# Jayant Sharma

Personal Banker at HDFC Bank Limited Barmer

## Summary

Endeavour to become a successful leader by gaining experiences and network with great people whilst working with an encouraging organization.

## Experience

HDFC Bank
Personal Banker
August 2018 - Present (2 years 10 months)
Barmer Area, India

## **OPPO**

Sales Executive June 2017 - May 2018 (1 year) Jaipur, Rajasthan, India

JK Lakshmipat University, Jaipur Student July 2015 - June 2017 (2 years) Jaipur Area, India

Venus Tours Marketing Assistant May 2016 - June 2016 (2 months) Ahmedabad Area, India

Learn all trip planning process and implement it at work place.

Organise the trip of Dubai and also coordinate the whole trip along with industry guide.

## Education

Jk lakshmipat (2015 - 2017) Jai Narain Vyas University

Bachelor of Business Administration (BBA), Business Administration and Management, General · (2012 - 2015)

www.linkedin.com/in/pulkit-jain-4ab290118 (LinkedIn)

## Top Skills

Matlab

Project Management
Programmable Logic Controller
(PLC)

## Pulkit Jain

Sr. Engineer -O&M at Pluss Advanced Technologies Pvt. Ltd. Jaipur

## Summary

Project and maintenance engineer

## Experience

Pluss Advanced Technologies Pvt. Ltd.

2 years 2 months

Sr. Engineer -O&M April 2020 - Present (1 year 2 months) Bawal, Haryana, India

Associate Maintenance April 2019 - April 2020 (1 year 1 month) Bawal

JK Tyre & Industries Ltd.
Graduate Engineer
March 2018 - March 2019 (1 year 1 month)
Rajsamand Area, India

#### SSDC-SLDC RRVPNL JAIPUR

Intern

December 2016 - May 2017 (6 months)

Jaipur Area, India

Understanding various activities in power sector, principal activities include operating Rajasthan system in most economical way by economic load dispatching, merit order operation. Supervisory Control and Data Acquisition system referred as SCADA is available at SLDC to get on line data of power system. System analog data such as MW, MVAR, KV and HZ and digital data such as breaker isolator ON or OFF status is available for all power stations.

NTPC Limited Intern May 2015 - June 2015 (2 months) Anta (Kota) Area, India Understood and experienced working in a gas based power plant.

Approved capacity 413 MW

Location Baran, Rajasthan

Gas Source HBJ Pipeline - South Basin Gas field

Water Source Anta Kota Right Main Canal

Beneficiary States Uttar Pradesh, Jammu & Kashmir Himachal Pradesh,

Chandigarh, Rajasthan, Haryana, Punjab, Delhi & Uttaranchal

Unit Sizes 3X88.71 GT + 1X153.2 ST

## Education

Jk Lakshmipat University
Bachelor's Degree, Electrical Engineering · (2013 - 2017)

Kapil Gyanpeeth, Jaipur Maths-Science (2011 - 2013)

KEDRIYA VIDYALAYA NO.5, JAIPUR (2006 - 2011)

www.linkedin.com/in/raj-rajendrapratap-singh-6625a6112 (LinkedIn)

## Top Skills

Microsoft Office Microsoft Excel Microsoft Word

# Raj Rajendra Pratap Singh

AWM Operations Associate at Ameriprise Financial Services, LLC. Gurugram

## Summary

I am a passionate professional and can use my set of skills for attaining my Organisational and personal objectives. I always strive to contribute to the success of the organization by maximizing my potential through continuous up gradation of my functional and all round knowledge, skills and ability.

## Experience

Ameriprise Financial Services, LLC. Operations Associate April 2020 - Present (1 year 2 months) Gurgaon, Haryana, India

S&P Global Market Intelligence Data Reseracher September 2017 - April 2020 (2 years 8 months) Ahmedabad Area, India

Reviewing annual fillings, proxies, press releases and other reports for relevant industry information. Tracking and collecting comprehensive information/ data in a proprietary database according to in-house guidelines on assigned industry. Keeps them self up-to-date in knowledge of content sets. Builds industry knowledge by understanding industry trends. Reviewing feedback involving corporate content to help correct errors and establish or refine procedures and processes to improve accuracy.

JK Tyre and Industries Limited (Jaipur) Internship May 2016 - July 2016 (3 months)

Jaipur Area, India

- · Understanding about their market position in the market.
- · Generate B2B Business and interaction with clients.
- · Understanding the companies polices and offering.
- · Factors influencing consumer buying behavior.
- · Manage stock & Supply.

## Education

JK Lakshmipat University, Jaipur

Master of Business Administration (MBA), Accounting and Finance,

Marketing · (2015 - 2017)

## Agarwal college

Bachelor of Business Administration - BBA, Business Administration and Management, General · (2011 - 2014)

www.linkedin.com/in/rajaram-choudhary-187724111 (LinkedIn)

## Top Skills

civil engineer

Diploma in structure design

Microsoft Excel

# Rajaram Choudhary

Logistics Manager at GLOBE INTERNATIONAL CARRIERS LIMITED

Jaipur

## Experience

GLOBE INTERNATIONAL CARRIERS LIMITED Logistics Manager May 2017 - Present (4 years 1 month) Jaipur Area, India

IFFCO e-Bazar Limited training May 2016 - Present (5 years 1 month) Delhi

## Education

institute of management jk lakshmipat university Jaipur Master of Business Administration - MBA, Marketing · (2015 - 2017)

www.linkedin.com/in/rohandosi-50218bb4 (LinkedIn)

## Top Skills

Microsoft Office PowerPoint

HTML

## Languages

**English** 

French

Hindi

### Certifications

Android App Development Workshop
The Complete Product Management
Course

Advanced Product Management: Vision, Strategy & Metrics

### Honors-Awards

IIT BombayX CDEEP: Honor Code Certificate

Vaigyanik Drishtikon Award

## Rohan Dosi

Account Manager at InMobi

Bangalore Urban

## Summary

Startup Enthusiast and looking to learn more in a fast paced environment

## Experience

#### InMobi

Account Manager - Client Services, Europe August 2020 - Present (10 months)

Bengaluru, Karnataka, India

## Syook

**Product Manager** 

February 2019 - August 2020 (1 year 7 months)

Bengaluru Area, India

Real Time Location Intelligence Platform. Syook InSite allows businesses to visualize their operations, providing information that can easily translate into measurable impact on the top & bottom-line.

#### IgluLabs

1 year 9 months

#### **Product Lead**

June 2018 - February 2019 (9 months)

Bloomr is an automated sales platform which helps improve sales efficiency of an organization.

- Worked as a project management lead across 4 cross-functional teams and improved processes for QA & Engineering teams, resolved bugs, enhanced quality and on-time delivery of the project module
- The overall efficiency of the project improved by 40%, bugs have reduced from 70% to 15% which has reduced the overall cost of the project by 20%
- Introduced methodologies and best practices that enhanced product definition, release processes and customization of applications to user needs.
   Managed backlogs and prioritized technical work

Decathlon is a major sports client for IgluLabs for their Community portal, Leadership App, Recruitment portal and other projects

- Identified feature and function requirements from clients and internal stakeholders, translating into business needs
- Excelled in rapid developments & management of tech issues for the product, earning excellent customer satisfaction
- Driving continuous improvement to processes, systems, work flow and customer responsiveness
- Collaborated with design and engineering teams, proactively captured customer feedback

Castrol Value Calculator is a pre-sales tool which enables Castrol sales teams to demonstrate the true of value of Castrol products during their client pitches

• End to End UI development of the user dashboard

Software Development Engineer April 2018 - June 2018 (3 months) Bangalore

Decathlon Community Portal, Web Dashboard, Recruitment Portal

- Worked on web dashboard, web portal for community & recruitment which is being used by 50+ store managers & 4000+ users all across the country
- Developed interactive dashboard for store managers/admin to facilitate user acceptance/ interactions of the events and facilities, billing & revenue management of their respective stores

SunnyBee is set out with the goal of bringing fresh, clean, and safe produce from farms to cities in the most efficient ways possible

 Worked on web design and development for enhancement of Web dashboard which is being accessed by 20+ store managers

Software Engineer at ValetEZ
June 2017 - March 2018 (10 months)
Bangalore

ValetEZ is a child company of IgluLabs.

ValetEZ is a smart parking and mobility solutions firm that designs solutions to manage parking spaces and eliminate the pain that vehicle owners face every day when parking in their city

 Worked on web dashboards of ValetEZ & ParkEZ, contributed in the development of products through the software lifecycle from requirements definition through successful deployment which is being used by 50+ area managers & numerous clients Vernacular.ai Software Development Engineer (Intern) January 2017 - June 2017 (6 months) Bangalore

Worked with the team and developed the website for the company (www.vernacular.ai). Part of the first chat bot launch team

#### **SCT Ventures**

Brand Ambassador January 2016 - March 2016 (3 months)

Hired and mentored 18+ interns to create an effective promotion team, which successfully reached out to more than 10k+ user

#### Team Management:

- Led a team of 10 Brand Ambassadors across different geographies to drive
   120% growth in traffic to the website
- Increased conversions by 50% leading to better ROI and successfully grow the business in terms of unit profitability

#### **SCT Ventures**

Virtual Marketing Intern June 2015 - July 2015 (2 months)

- 1. Created brand awareness about the startup by online and offline channels to help in firm positioning of company's brand
- 2. Executed the marketing strategy in an efficient manner to meet the short term goals of the company

Oswal Computers and Consultants Pvt. Ltd
DBMS Intern
May 2015 June 2015 (2 months)

May 2015 - June 2015 (2 months)

- Maintained the database management system for Public Grievance and Redressal System which was used to address the queries made by customers which led to the increase in efficiency of the organization by 20%
- 2. Technical Skills: MySQL server, MS Visual Studio 2008

## Education

JK Lakshmipat University

B.Tech in CSE, Computer Science and Engineering · (2013 - 2017)

www.linkedin.com/in/sandeep-chawara-a217541a3 (LinkedIn)

# Sandeep Chawara

Regional Sales Engineer at Hailstone Innovations Pvt.Ltd Jaipur

## Experience

Hailstone Innovations Pvt.Ltd Regional Sales Engineer February 2020 - Present (1 year 4 months)

AHUJA CORPORATION PRIVATE LIMITED( Festo india official partner)

Technical Sales Engineer September 2017 - February 2020 (2 years 6 months) Jaipur Area, India

Include online sales, Technical support and visits to plants

## Education

JK LAKSHMIPAT UNIVERSITY

Bachelor of Technology - B.Tech, Mechanical Engineering

www.linkedin.com/in/iamsanjaychoudhary (LinkedIn)

Top Skills

STAAD-Pro

Teamwork

**AutoCAD** 

## Certifications

AutoCAD, Revit Structure, STAAD.Pro, GIS, Bridge Design

# Sanjay Choudhary

A Young, Exuberant Civil Engineer Ready to Construct Future. Jaipur

## Summary

A flexible Civil Engineer committed to completing comprehensive analysis, design, and calculations for civil engineering projects. Advocate for sustainable infrastructure and green city-planning. Dedicated to designing environmentally-conscious and cost effective infrastructure solutions and aiming to reduce global warming through sustainable construction.

## Experience

ICICI Bank Debt Manager-Legal November 2018 - Present (2 years 7 months) Jaipur, Rajasthan, India

Gaurang Enviromental Solutions Graduate Engineer Trainee December 2016 - June 2017 (7 months) Jaipur Area, India

CADD Desk, Jaipur Project Trainee May 2015 - December 2016 (1 year 8 months)

Ashiana Greens Intern May 2015 - June 2015 (2 months) Jaipur

## Education

Tagore Public School, Vaishali Nagar, Jaipur High School, Science (2009 - 2013)



Date 13-April-2017

#### PERSONAL AND CONFIDENTIAL

Dear Jayant Kumar Sharma,

## Job Offer - MANAGEMENT TRAINEE

I am pleased to offer you an appointment to the position of Management Trainee in the OPPO Mobiles(Rajasthan) Pvt. Ltd. This training position is for 6 Months. your continued participation in the training position will be dependent upon successful completion of courses and learning objectives as scheduled in the training plan. If you successfully complete the training program, you will be offered a permanent position in our company.

- Intend to successfully complete the training program and stay in the target position for a period of time equal to, or greater than the length of the training program.
- Understand that lack of success at any stage of the training program, or lack of acceptance into a required course due to an inability to meet the minimum entrance requirements will be reason for removal from the position.
- Will take responsibility for gaining the skills required for the target position, participate in ongoing planning and evaluation of your training plan, actively participate in completing your quarterly appraisals and setting your objectives, discuss and resolve problems with your trainer as they arise.



- A copy of your birth certificate
- A copy of ID Proof (ADHAR Card & PAN Card)
- Education Certificates and no dues certificate from college
- Void cheque or other validation of bank account information

Please bring the documents that require signature with you to your documentation session.

Congratulations on your appointment. Should you have any questions concerning this job offer, please contact me at 0141-6600142



**Subject: Campus Letter** 

Dear Veena,

As part of our Campus Hiring Programme, we are pleased to inform that the following student(s) graduating from your college in the year 2017 have successfully cleared the Campus Recruitment Process for the position of Analyst at S&P Global Market Intelligence, Subsidiary of S&P Global, Ahmedabad.

Name	College
Raj rajendra Pratap Singh	JK Lakshmi University
Payal Kukreja	Amity
Ravi Patidar	FMS - IRM
Abhisek Khatua	Malaviya
Chitra Mandan	Malaviya
Vijeta Kaurav	FMS - IRM
Naman Jain	FMS - IRM
Hemant Choudhary	Poornima School of Management
Shalini Jangid	IIIM
Saloni Maheshwari	R.A Podar
Nakul Pareek	Amity
Prakhar Patni	Rajasthan Technical Uni.
Priyal Bohra	JK Lakshmipat
Kriti Bohara	R.A Podar

As per our discussion, the date of joining will be decided at a later date and individual employment letters will be issued accordingly.

The total earnings will range from INR 2,40,000 – INR 2,64,000 per annum (subject to statutory deductions prevailing from time to time), additionally will be eligible for-

- Gratuity as per Payment of Gratuity Act, 1972
- Group medical insurance cover of INR 3,00,000 per annum employees and their family
- Group Term Life insurance ranging upto 72 times of Monthly Gross pay.

Please get a copy of this letter signed by each student(s) (against their name) and return it to us as a token of acceptance.

We appreciate your team's assistance and co-operation in making this campus hiring program a success.

Sincerely,

Girish Khubani

Authorized Signatory
For SNL Financial (India) Pvt. Ltd (S&P Global Market Intelligence)

the company as per the date given by the company.

Poj Rojendra Pratap Singh



Date 13-April-2017

#### PERSONAL AND CONFIDENTIAL

Dear Raj Rajendra Pratap Singh,

#### Job Offer - MANAGEMENT TRAINEE

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Date 13-April-2017

#### PERSONAL AND CONFIDENTIAL

Dear Subh Agarwal,

#### Job Offer - MANAGEMENT TRAINEE

I am pleased to offer you an appointment to the position of Management Trainee in the OPPO Mobiles(Rajasthan) Pvt. Ltd. This training position is for 6 Months. your continued participation in the training position will be dependent upon successful completion of courses and learning objectives as scheduled in the training plan. If you successfully complete the training program, you will be offered a permanent position in our company.

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Congratulations on your appointment. Should you have any questions concerning this job offer, please contact me at 0141-6600142





Date 7-April-2017

#### PERSONAL AND CONFIDENTIAL

Dear TANUJ BHARGAVA.

#### Job Offer - MANAGEMENT TRAINEE

I am pleased to offer you an appointment to the position of Management Trainee in the OPPO Mobiles(Rajasthan) Pvt. Ltd. This training position is for 6 Months. your continued participation in the training position will be dependent upon successful completion of courses and learning objectives as scheduled in the training plan. If you successfully complete the training program, you will be offered a permanent position in our company.

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Sincerely, HR-TEAM



Date 13-April-2017

## PERSONAL AND CONFIDENTIAL

Dear Ujjawal Agarwal,

## Job Offer - MANAGEMENT TRAINEE

I am pleased to offer you an appointment to the position of Management Trainee in the OPPO Mobiles(Rajasthan) Pvt. Ltd. This training position is for 6 Months. your continued participation in the training position will be dependent upon successful completion of courses and learning objectives as scheduled in the training plan. If you successfully complete the training program, you will be offered a permanent position in our company.

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Congratulations on your appointment. Should you have any questions concerning this job offer, please contact me at 0141-6600142





Date 13-April-2017

#### PERSONAL AND CONFIDENTIAL

Dear Varsha Mishra,

#### Job Offer - MANAGEMENT TRAINEE

I am pleased to offer you an appointment to the position of Management Trainee in the OPPO Mobiles(Rajasthan) Pvt. Ltd. This training position is for 6 Months. your continued participation in the training position will be dependent upon successful completion of courses and learning objectives as scheduled in the training plan. If you successfully complete the training program, you will be offered a permanent position in our company.

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